



**Highline Water District
Regular Board Meeting Minutes
November 19, 2014**

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

Secretary Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: November 5, 2014 Regular Meeting
November 6, 2014 Special Joint Commissioners Meeting

WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	11/20/14	18177 - 18223	\$	334,866.75
Construction	09-075-3030	11/20/14	901664 - 901673	\$	1,645,919.44
Maintenance - Payroll	09-075-0010	11/14/14	302500 - 302500	\$	797.59

ELECTRONIC TRANSFER FUNDS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	11/07/14	11/19/14	\$	24,512.64
Direct Deposit – Payroll	09-075-0010	11/07/14	11/14/14	\$	64,488.89
Dept of Retirement	09-075-0010	11/07/14	12/15/14	\$	12,669.36
Dept of Retirement - Deferred Compensation	09-075-0010	11/07/14	11/14/14	\$	3,640.50
Health Equity (KC-BEN96)	09-075-0010	11/07/14	11/14/14	\$	197.95
Health Equity (KC-BEN105)	09-075-0010	11/07/14	11/14/14	\$	88.36
HRA VEBA (KC-BEN60)	09-075-0010	11/07/14	11/14/14	\$	3,507.67

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 14-11-19A authorizing Change Order No. 1 with Buno Construction, LLC for Project 13-1B Military Rd S at Angle Lake Water Main Replacement. Motion duly made and seconded. After discussion, the motion carried.

Motion 14-11-19(1) duly made and seconded authorizing staff to hire Cascade Mechanical to replace the pump motor of Pump No. 2 and pull the pump at Pump Station No. 2 and make the necessary repairs and rebuild of the pump in the amount of \$16,418.98 with the provision that the Board is informed of any additional costs. After discussion, the motion carried. Reference Item 6.1.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Pump Station No. 2 – On 10/19/14, District on-call staff responded to a fire alarm at Pump Station No. 2 and discovered the motor of Pump No. 2 was smoldering. The pump's motor had burned up. Two companies were asked to determine the cause and submit a proposal to make repairs. A cause for the motor failure was not determined. The pump is 30 years old. Cascade Mechanical submitted the low bid to replace the motor and pull the pump and make necessary repairs and rebuild. District staff asked the Board for a motion to proceed with the pump motor replacement and repairs and rebuild of the pump in the amount of \$16,418.98 with the provision that the Board is informed of any additional costs. Action Taken: Reference Item 5, Motion 14-11-19(1).

Matt Everett

6.2 10/31/14 Sound Transit Draft EIS Notice – Matt informed the Board of Sound Transit's four (4) potential alignments for the light rail (S 200th St to S 240th St). Two of the proposed alignments would impact the District at the headquarters site and Mansion Hill Tank site. Matt said Sound Transit is expected to select an alignment in 2015.

Dan Johnson

6.3 Dan will not be in attendance at the 11/25/14 Board Workshop meeting.



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**7. EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION UNDER RCW 42.30.110(1)(i)
– Easement Acquisition; SeaTac Utility Tax and Franchise:**

District staff requested an executive session to discuss potential litigation pursuant to RCW 42.30.110 (1)(i) relating to (1) a possible City of SeaTac utility tax and franchise, and (2) the acquisition of certain easements related to the Angle Lake Water Main Replacement Project. On motion duly made, seconded and carried unanimously, an executive session was convened on that basis. The Commissioners, District staff and Milne then attended the executive session. Before convening the executive session at 9:22 a.m., Commissioner Landon advised the executive session would conclude at 10:00 a.m. At 10:0 a.m., the executive session was extended to 10:15 a.m., which was publicly announced. At 10:15 a.m., the executive session was extended to 10:45 a.m., which was publicly announced. At 10:45 a.m., the executive session concluded and open public meeting reconvened.

Following discussion, the Board authorized and directed District staff and Milne to comply with the notice requirements of RCW 8.25.290 that the Board will consider taking final action at the December 17, 2014, regular Board meeting to adopt a condemnation resolution authorizing the commencement of legal proceedings to acquire a water utility easement related to the Angle Lake Water Main Replacement Project over property located at 19709 Military Road S., SeaTac, Washington, owned by Mark McGregor.

There being no further business of the District, Secretary Landon concluded the meeting at 10:50 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



George Landon, Secretary



Gerald R. Guite, Commissioner

Daniel Johnson, Commissioner



Vince Koester, Commissioner