



**Highline Water District
Board Workshop Meeting Minutes
October 28, 2014**

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: October 15, 2014 Regular Meeting

WARRANTS

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	10/30/14	18128 - 18153	\$ 36,796.23
Construction	09-075-3030	10/30/14	901658 - 901660	\$ 1,028.43

ELECTRONIC TRANSFER FUNDS

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Dept. of Revenue - B&O Tax	09-075-0010	09/30/14	10/27/14	\$ 89,431.35

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 14-10-28A awarding the SW 203rd Street Pavement Repair Contract #14-50-15 to Superior Asphalt Maintenance, Inc. Motion duly made and seconded. After discussion, the motion carried.

Resolution 14-10-28B awarding the Small Site Asphalt & Concrete Repair Contract #14-50-14 to AA Asphaltting, Inc. Motion duly made and seconded. After discussion, the motion carried.



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5. RESOLUTIONS/MOTIONS

Motion 14-10-28(1) duly made and seconded to authorize the replacement of an additional 220 LF (approximate) of existing 6" AC main with 8" ductile iron pipe and related appurtenances to Project 13-5 S 179th St Water Main Replacement. After discussion, the motion carried. Reference Agenda Item No. 5.3.

6. 3RD QUARTER FINANCIALS

Debbie reviewed the Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; Sources and Applications of Funds (Budget vs. Actual) and answered questions of the Board.

7. UTILITY TAX UPDATE

City of SeaTac Agenda Bill #3648 - An Ordinance creating a new Chapter 3.90 of the SeaTac Municipal Code (SMC) related to the establishment of a Tax on the Gross Revenues and Certain Utilities Operating within the City to provide revenue for City Services and Capital requirements.

10/14/14 SeaTac City Council Study Session (4:00 PM)/Regular Council Meeting (6:30 PM) – The City introduced Agenda Bill #3648 regarding establishing a Utility Tax on water and sewer districts. Matt, Jeremy, John Milne along with other utilities general managers attended the meeting to express opposition to a utility tax.

10/24/14 – Matt, John Milne and other utilities general managers met with Todd Cutts, SeaTac City Manager, to further discuss opposition to a utility tax on water and sewer districts. Milne presented a 'white paper'. The City also proposed entering into franchise agreements with the respective utilities.

10/27/14 SeaTac Council Budget Workshop (2:00 pm) - The SeaTac City Manager announced after an executive session that public water and sewer districts will not be included in the City's Utility Tax Ordinance at this time.

The SeaTac Council will meet next Tuesday (10/28/14) at 6:30 pm where City utility taxes may be implemented on private utilities.

Matt said the District will hold a Special Meeting on 11/6/14 (6:00 pm) at KCWD #125/Valley View Sewer District to discuss options regarding a franchise agreement in lieu of utility taxes.

8. OTHER

Kathleen Quong-Vermeire

Commissioner Quong-Vermeire mentioned the following upcoming training:

- 10/29/14 (12:00 pm to 1:00 pm) – WASWD Part 3 – The Final Chapter – What To Do With All Those Darned Records! The webinar will be presented at the District's Headquarters.
- 11/06/14 (10:00 am to 11:00 pm) – Webinar - AWWA Preparing for Ebola in the Water Sector
- 11/20/14 (9:00 am to 4:00 pm) – Kitsap – Olympic Local Government Infrastructure Academy Kitsap Conference Center, 100 Washington Ave, Bremerton, WA 98337



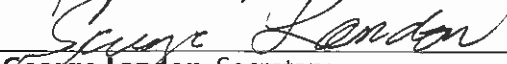
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There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:50 a.m.

BOARD OF COMMISSIONERS




Kathleen Quong-Vermeire, President



George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Vince Koester, Commissioner