



Highline Water District Regular Board Meeting Minutes September 3, 2014

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: August 26, 2014 Workshop Meeting

WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	09/04/14	17959 - 17980	\$ 21,474.76	
Construction	09-075-3030	09/04/14	901636 - 901638	\$ 25,902.15	
Maintenance - Payroll	09-075-0010	09/05/14	302498 - 302498	\$ 703.84	
ELECTRONIC TRANSFER FUNDS					
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	08/29/14	09/10/14	\$ 25,258.66	
Direct Deposit - Payroll	09-075-0010	08/29/14	09/05/14	\$ 63,824.76	
Dept of Retirement	09-075-0010	08/29/14	09/15/14	\$ 12,545.10	
Dept of Retirement - Deferred Compensation	09-075-0010	08/29/14	09/05/14	\$ 3,640.50	
Health Equity (KC-BEN96)	09-075-0010	08/29/14	09/05/14	\$ 197.95	
Health Equity (KC-BEN105)	09-075-0010	08/29/14	09/05/14	\$ 88.36	
HRA VEBA (KC-BEN60)	09-075-0010	08/29/14	09/05/14	\$ 3,507.67	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 14-9-3A duly made and seconded relinquishing easement for water pipeline (Segale Properties, LLC, under King County Recording No. 6314205). After discussion, the motion carried.

Motion 14-9-3(1) duly made and seconded to maintain the current Board meeting schedule (Regular Meetings – First and Third Wednesday (9:00 AM); Workshop Meeting – Fourth Tuesday (9:00 AM)). After discussion, the motion carried. Reference Section 6, Item 6.3.



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5. RESOLUTIONS/MOTIONS

Motion 14-9-3(2) duly made and seconded to authorize a 2.0% Cost of Living Adjustment (COLA) for non-bargaining employees. After discussion, the motion carried. Reference Section 6, Item 6.4.

Motion 14-9-3(3) duly made and seconded authorizing the District to maintain the status quo and pay 100% of the health insurance premiums in 2015 for employees that subscribe to the Uniform Medical Plan-Classic or Group Health Value Plan and continue to assess the differential for dependent costs to those subscribing to the most expensive Group Health Classic Plan. Reference Item No. 6.5

6 STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- 6.1 King County Hazard Mitigation Plan (HMP) Update – Jeremy discussed the purpose of the plan and the future annexation to King County's Regional Mitigation Plan. By annexing to King County's HMP, the District would be eligible for FEMA pre-disaster funds (if available) for mitigation. Jeremy will provide more information to the Board and a resolution at a future Board meeting to approve and adopt Highline Water District's Regional Hazard Mitigation Plan Annex.

Matt Everett

- 6.2 Employee Anniversary Luncheon – Matt invited the Commissioners to a luncheon for John Spindler, Inspector, to congratulate him for 30 years of service. The luncheon will be held on September 24, 2014 (12:00 pm) at the District.
- 6.3 Revaluation of Third Wednesday Board Meeting Time – By passage of Resolution 14-3-5C, the Board of Commissioners changed the start time of the monthly third Wednesday Board meetings to 9:00 a.m. with the provision that the time change would be reviewed in six months by the Board and staff.

Matt asked the Board if they wanted to maintain the current Board meeting schedule. Action Taken: Reference Motion 14-9-3(1).

- 6.4 Consumer Price Index - Urban Wage and Clerical Workers (CPI-W) – Per the collective bargaining agreement between HWD and Local 32 of the United Association of Journeymen and Apprentices of the Plumbing and Pipefitting Industry, all bargaining unit positions will receive a 2% COLA (effective 1/1/2015) which is equal to 90% of the CPI-W (June 2014 to June 2013).

Matt recommended non-bargaining employees also receive a 2% COLA (effective 1/1/2015). Action Taken: Reference Motion 14-9-3(2).

- 6.5 Washington State Health Care Authority 2015 PEBB Rate Book – Matt recommended to the Board that the District maintain the status quo and pay 100% of the health insurance premiums in 2015 for employees that subscribe to the Uniform Medical Plan-Classic or Group Health Value Plan and continue assessing the differential for dependent costs to those subscribing to the most expensive Group Health Classic Plan. Action Taken: Reference Motion 14-9-3(3).

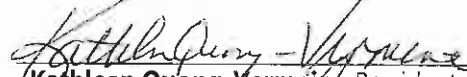
- 6.6 Preliminary 2015 HWD Operating Budget – Matt discussed with the Board that it may not be necessary to increase rates in 2015. Jeremy also noted that a rate study will be conducted as part of the District's 2015 Comprehensive Water System Plan update.




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There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:27 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President




George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Vince Koester, Commissioner