



Highline Water District Board Workshop Meeting Minutes July 22, 2014

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: July 16, 2014 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/24/14	17848 - 17862	\$ 39,531.40
Construction	09-075-3030	07/24/14	901621 - 901623	\$ 24,967.78

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Motion 14-7-22(1) duly made and seconded to reject the low bid submitted by R.W. Scott Construction Company for Project 13-1B Military Rd S at Angle Lake Water Main Replacement due to material irregularities. After discussion, the motion carried.

Resolution 14-7-22A awarding construction contract #14-70-10 to the low responsive-responsible bidder, Buno Construction, LLC, for Project 13-1B Military Rd S at Angle Lake Water Main Replacement. Motion duly made and seconded. After discussion, the motion carried.

6 2ND QUARTER FINANCIALS

Debbie Prior

Debbie reviewed the Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; Sources and Applications of Funds (Budget vs. Actual) and answered questions of the Board.

7. OTHER

Matt Everett

7.1 Carpet Replacement at HWD Headquarters – Matt informed the Board that the District was reviewing the State bid with Great Floors. The subfloor is damaged in some areas and the extent of the damage and the cost to repair will not be determined until the existing carpet is removed.



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7. OTHER

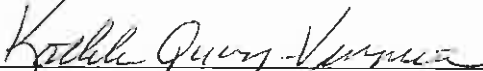
- 7.2 7/23/14 Annual Meeting with the Port of Seattle (POS) – Matt and Jeremy will meet with POS representatives, Bob York, Sr. Mechanical Engineer and Trevor Emtman, Utilities Manager.
- 7.3 Washington State Legislature Update – HB 2105 Promoting transparency in government by requiring public agencies with governing bodies to post their agendas online in advance of meetings. Matt informed the Board that HB 2105 went into effect on June 12, 2014.

Kathleen Quong-Vermeire


- 7.4 Commissioner Quong-Vermeire asked Matt and Jeremy to schedule a meeting with the City of Tacoma to discuss potentially purchasing water from Tacoma.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:43 a.m.

BOARD OF COMMISSIONERS




Kathleen Quong-Vermeire, President




George Landon, Secretary



Gerald R. Gulte, Commissioner



Daniel Johnson, Commissioner



Vince Koester, Commissioner