



**Highline Water District
Regular Board Meeting Minutes
July 2, 2014**

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: June 24, 2014 Workshop Meeting

WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	07/03/14	17774 - 17805		\$ 48,175.58
Construction	09-075-0030	07/03/14	901614 - 901615		\$ 8,306.35

ELECTRONIC TRANSFER FUNDS					
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	06/20/14	07/02/14	\$	24,165.68
Direct Deposit – Payroll	09-075-0010	06/20/14	06/27/14	\$	61,900.24
Dept of Retirement	09-075-0010	06/20/14	07/15/14	\$	12,392.42
Dept of Retirement - Deferred Compensation	09-075-0010	06/20/14	06/27/14	\$	3,590.50
Health Equity (KC-BEN96)	09-075-0010	06/20/14	06/27/14	\$	197.95
Health Equity (KC-BEN105)	09-075-0010	06/20/14	06/27/14	\$	88.36
HRA VEBA (KC-BEN60)	09-075-0010	06/20/14	06/27/14	\$	3,507.67
Dept of Labor & Industries	09-075-0010	06/30/14	07/28/14	\$	14,469.58

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Motion 14-7-2(1) duly made and seconded to continue participation in the Retrospective Rating Group sponsored by the Washington State Association of Sewer & Water Districts (WASWD) and authorize the General Manager on behalf of Highline Water District to execute the Retrospective Rating Plan Agreement with WASWD. After discussion, the motion carried.



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6 PROJECT 13-1A & B ANGLE LAKE WATER MAIN REPLACEMENT UPDATE

Jeremy gave a PowerPoint presentation on the status of the project and answered questions of the Board. Discussion ensued.

7. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

7.1 City of SeaTac 2015 Sidewalk Improvement Project (40th Ave S between S 166th & S 170th)

The District's existing AC water main is in direct conflict with the City's storm design. Jeremy requested a proposal from Parametrix, SeaTac's consultant, for a scope of services and budget to design the water work portion of the project. A resolution to authorize a consultant contract with Parametrix will be presented at a future Board meeting.

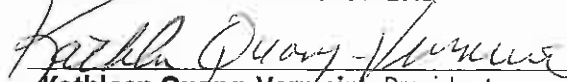
Matt Everett


7.2 SPU 2015-2017 Wholesale Water Rates – SPU's wholesale water rates are based on two components: (1) Seattle Regional Rates; and (2) Subregional Surcharges. SPU is considering an approximate 7.5% rate reduction in its regional wholesale water rates and a 9 cent per CCF increase in its Southwest Subregional Surcharge for 2015-2017. The overall cost of SPU wholesale water for Highline Water District in 2015-2017 will be an approximate 2% reduction. The formal rate report will be presented at the 7/10/14 Seattle Operating Board meeting.

7.3 Retrospective Rating Assessment Appeal Rebate Check – The District received a check for \$15,139.94 for its proportionate share of the refund obtained as a result of the appeal of last year's assessment.


There being no further business of the District, President Quong-Vermeire concluded the meeting at 10:08 a.m.

BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


George Landon, Secretary


Gerald R. Guite, Commissioner


Daniel Johnson, Commissioner


Vince Koester, Commissioner