

**HIGHLINE WATER DISTRICT  
King County, Washington**

**RESOLUTION 14-6-24A**

**RESOLUTION AUTHORIZING CONSULTANT AGREEMENT FOR SERVICES  
(CONTRACT #14-60-07) WITH KENNEDY/JENKS CONSULTANTS, INC. FOR  
PROJECT 13-3 CITY OF SEATAC 28TH/24TH AVE EXTENSION (SOUTH 200TH  
STREET TO SOUTH 208TH STREET**

**WHEREAS**, the District identified Project 13-3 in the 2014 Capital Improvement Program to install water main along the City of SeaTac's 28th/24th Avenue Extension project; and

**WHEREAS**, the District reviewed the Municipal Research Services Center (MRSC) Consultant Roster and requested a proposal from Kennedy/Jenks Consultants, Inc. to provide the design for the installation of the District's water infrastructure along the project segment; and

**WHEREAS**, the District's General Manager and District Engineer have reviewed the scope of services and budget submitted by Kennedy/Jenks Consultants, Inc. and recommend approval of this resolution.

**NOW, THEREFORE, BE IT RESOLVED:**

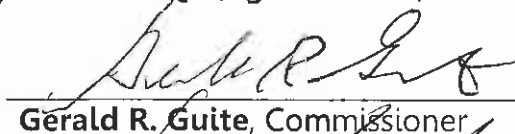
The Board of Commissioners authorizes the General Manager or designee to enter into contract #14-60-07 (Attachment 1, incorporated herein by this reference) with Kennedy/Jenks Consultants, Inc. for a not-to-exceed amount of \$39,287.00.

**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **24th** day of **June 2014**.

**BOARD OF COMMISSIONERS**

  
Kathleen Quong-Vermeire, President

  
George Landon, Secretary

  
Gerald R. Guite, Commissioner

  
Daniel Johnson, Commissioner

  
Vince Koester, Commissioner

# ATTACHMENT 1

## HIGHLINE WATER DISTRICT

### AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is entered into between **HIGHLINE WATER DISTRICT**, King County, Washington, a municipal corporation and special purpose district organized and existing under the laws of the State of Washington (hereafter referred to as "the District"), and **KENNEDY/JENKS CONSULTANTS, INC.**, (hereafter referred to as "the Consultant") in consideration of the mutual benefits, terms and conditions hereinafter specified.

1. Scope of Consulting Services. Consultant shall provide consulting services to the District under the terms of this Agreement for the following Project: **13-3 City of SeaTac 28th/24th Ave Extension** ("Project"). The scope of services is more fully described on **Exhibit A** attached hereto and incorporated herein by this reference.
2. Compensation and Payment. District shall pay Consultant for the time and materials devoted to the Project as consideration for the performance of the services set forth on **Exhibit A**, not to exceed the amount of Thirty Nine Thousand Two Hundred Eighty Seven and 00/100 Dollars (\$39,287.00). Such compensation shall be payable in the following manner:
  - a. Consultant shall submit a detailed monthly billing for all services provided describing in reasonable and understandable detail the services rendered, fees charged and expenses incurred by Consultant during the previous month in accordance with a schedule of rates and charges set forth on **Exhibit B**, including fees and expenses for additional services authorized by District as provided herein. District shall pay the invoice within sixty (60) days of receipt, except as to any disputed amounts.
  - b. Upon District's failure to pay within sixty (60) days of receipt the undisputed amount set forth in any monthly billing submitted to District by Consultant, such unpaid balance will bear interest at the rate of 1% per month until the amount of such unpaid balance, plus interest thereon shall be paid in full.
  - c. Consultant shall maintain accounts and records of fees billed and expenses incurred as described in this Section 2 in accordance with generally accepted accounting principles, and agrees to make such accounts, records and supporting documentation available to the District and its authorized representatives for inspection at mutually convenient times, both during the Project work and for three (3) years following the final payment for services rendered or termination of the Consultant's services under this Agreement.
3. Schedule of Work. Consultant shall commence the performance of its services under this Agreement upon receipt of notice to proceed from the District to do so and shall provide the services in accordance with the schedule on **Exhibit A**, subject to delays for causes beyond the reasonable control of Consultant or as otherwise agreed to by District.

4. Subcontractors. Consultant shall not subcontract or assign any portion of the work covered by this Agreement without the prior written approval of the District, such consent to be given in District's sole discretion. Subject to the provisions of the preceding sentence, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto.
5. Independent Contractor. Consultant is an independent contractor and not an employee of the District. Consultant shall be responsible in full for payment of its employees, including insurance and deductions, and for payment to any subcontractors. No personnel employed by Consultant shall acquire any rights or status regarding the District. All of the services required hereunder shall be performed by Consultant or under its direction, and all personnel engaged therein shall be fully qualified under applicable state, federal and local laws to undertake the work performed by them.
6. Changes in Scope of Services. The District may require changes or modifications in the scope of services to be performed under this Agreement. Any such changes or modifications shall be in writing and signed by the parties to this Agreement. The compensation for the changes or modifications, whether a decrease or increase, shall be on the same terms and conditions as set forth in Paragraph 2 above or in a manner otherwise mutually agreed to by the parties.
7. Insurance. Consultant shall maintain throughout the performance of this Agreement the following types and amounts of insurance.
  - a. Comprehensive vehicle liability insurance covering personal injury and property damage claims arising from the use of motor vehicles with combined single limits of Two Million Dollars (\$2,000,000).
  - b. Commercial General Liability Insurance written on an occurrence basis with limits no less than Two Million Dollars (\$2,000,000) combined single limit per occurrence and Two Million Dollars (\$2,000,000) aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability; and
  - c. Professional liability insurance (Errors and Omissions insurance) with limits no less than Two Million Dollars (\$2,000,000).

The insurance policies shall: (1) state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) be primary to any insurance maintained by the District, except as respects losses attributable to the sole negligence of the District; and (3) shall state that the District will be given 45 days prior written notice of any cancellation, suspension, non-renewal or material change in coverage.

The District shall be named as an additional insured on the Commercial General Liability Insurance policy with regard to work and services performed by or on behalf of the Consultant and a copy of the endorsement naming the District as an additional insured

shall be attached to the Certificate of Insurance.

Before commencing work and services, Consultant shall provide to the District a Certificate of Insurance and required endorsements evidencing the insurance described above. The District reserves the right to request and receive a certified copy of all required insurance policies.

The above insurance limits do not constitute a limit on Consultant's liability to the District. Any payment of deductible or self-insurance retention shall be the sole responsibility of Consultant.

Consultant shall be solely responsible for the safety of its employees and subcontractors at the Project work site, and shall comply with all applicable federal, state and local statutes, regulations and ordinances regarding safety.

8. Indemnification. Consultant shall defend, indemnify and hold harmless the District, its elected and appointed officers, employees and agents and volunteers from and against all claims, injuries, damages, liabilities, losses of suits, including attorneys' fees and costs, arising out of or relating to Consultant's performance under this Agreement, except for injuries or damages caused by the sole negligence of the District. For the purposes of this indemnification, Consultant specifically and expressly waives any immunity granted under the Washington Industrial Insurance Act, Title 51 RCW. This waiver has been mutually negotiated and agreed to by the parties. If a court of competent jurisdiction determines that this contract is subject to RCW 4.24.115, Consultant's obligation to defend, indemnify and hold harmless the District, its officers, employees, agents and volunteers shall be limited to the extent of Consultant's negligence. The provisions of this Section shall survive the expiration of termination of this Agreement.
9. Ownership of Documents. Consultant agrees to return to District upon termination of this Agreement all documents, logs, drawings, photographs and other written or graphic material, however produced, received from District and used by Consultant in performance of its services hereunder. All documents, logs, drawings, specifications, designs, mylars, surveys, survey data, reports and other work product (collectively referred to as "Work Product") produced by Consultant in connection with the services rendered under this Agreement shall be owned by District. District shall own all copyrights to such Work Product and Consultant agrees to assign all ownership rights to such Work Product to the District. Reuse of any such Work Product by the District for other than a specific project or modification in use by the District of any of the Work Product without the Consultant's prior written approval shall be at the District's sole risk.
10. Standard of Care. Consultant warrants that its services shall be performed with the level of care, skill and competence of the consulting profession in accordance with the standard for professional services at the time the services are rendered.
11. Right of Entry. District shall provide for the right of entry of Consultant and its subcontractors and all necessary equipment in order to complete the services under this Agreement.

12. Compliance with Codes and Standards. Consultant's Professional Services shall be consistent with the standard of care and shall incorporate those publicly known federal, state and local laws, regulations, codes and standards that are applicable at the time Consultant renders its services.
13. Discovery of Hazardous Materials. The Parties recognize that unanticipated hazardous materials or suspected hazardous materials may be discovered on District's property or on property included as part of the site of work but not owned by District. The discovery of unanticipated hazardous materials may delay the Consultant's provision of the services required herein. In that event, the parties may extend the Contract Completion Date by mutual agreement.
14. Termination. This Agreement may be terminated by either Party upon five (5) days written notice for any reason. In the event of termination, Consultant shall be entitled to compensation for all services performed and costs incurred through and including the date of termination, except as to any disputed amounts.
15. General Provisions.
  - a. Notices. Any notice or demand desired or required to be given under this Agreement shall be in writing and deemed given when personally delivered, sent by facsimile machine, or deposited in the United States Mail (or with an express courier), postage prepaid, sent certified or registered mail, and addressed to the parties as set forth below or to such other address as either Party shall have previously designated by such a notice:

<p><u>To the District:</u></p> <p>Highline Water District          23828 30th Ave. S.          Kent, WA 98032</p> <p>Attn: Jeremy DelMar          Engineering/Operations Manager</p>	<p><u>To the Consultant:</u></p> <p>Kennedy/Jenks Consultants, Inc.          1191 2nd Avenue, Suite 630          Seattle, WA 98101</p> <p>Attn: Thomas D. Keown, PE          Water Group Manager</p>
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- b. Entire Agreement. This Agreement and its exhibit attachments contain the entire understanding between the District and Consultant relating to the consulting services which are the subject of this Agreement. This Agreement merges all prior discussions, negotiations, letters of understanding or other promises whether oral or in writing. Subsequent modification or amendment of this Agreement shall be in writing and signed by the parties to this Agreement.
  - c. Waiver. Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement.

- d. No Third Party Rights. This Agreement is made only for the benefit of the District and Consultant and successors in interest and no third party or person shall have any rights hereunder whether by agency, as a third party beneficiary, or otherwise.
- e. Jurisdiction/Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Any suit to enforce or relating to this Agreement shall be brought in King County Superior Court, King County, Washington.
- f. Severability. If any term, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.
- g. Effective Date. The effective date of this Agreement shall be the date that this Agreement has been signed by authorized representatives of both Parties hereto ("Effective Date").

**KENNEDY/JENKS CONSULTANTS, INC.**  
("CONSULTANT")

By \_\_\_\_\_  
Typed Name \_\_\_\_\_  
Its \_\_\_\_\_  
Dated \_\_\_\_\_

**HIGHLINE WATER DISTRICT**  
("DISTRICT")

By \_\_\_\_\_  
Typed Name Matt Everett  
Its General Manager  
Dated \_\_\_\_\_

**EXHIBIT A**

19 June 2014

Mr. Jeremy Delmar, PE  
Engineering/Operations Manager  
Highline Water District  
23828 30th Ave S  
Kent, WA 98032

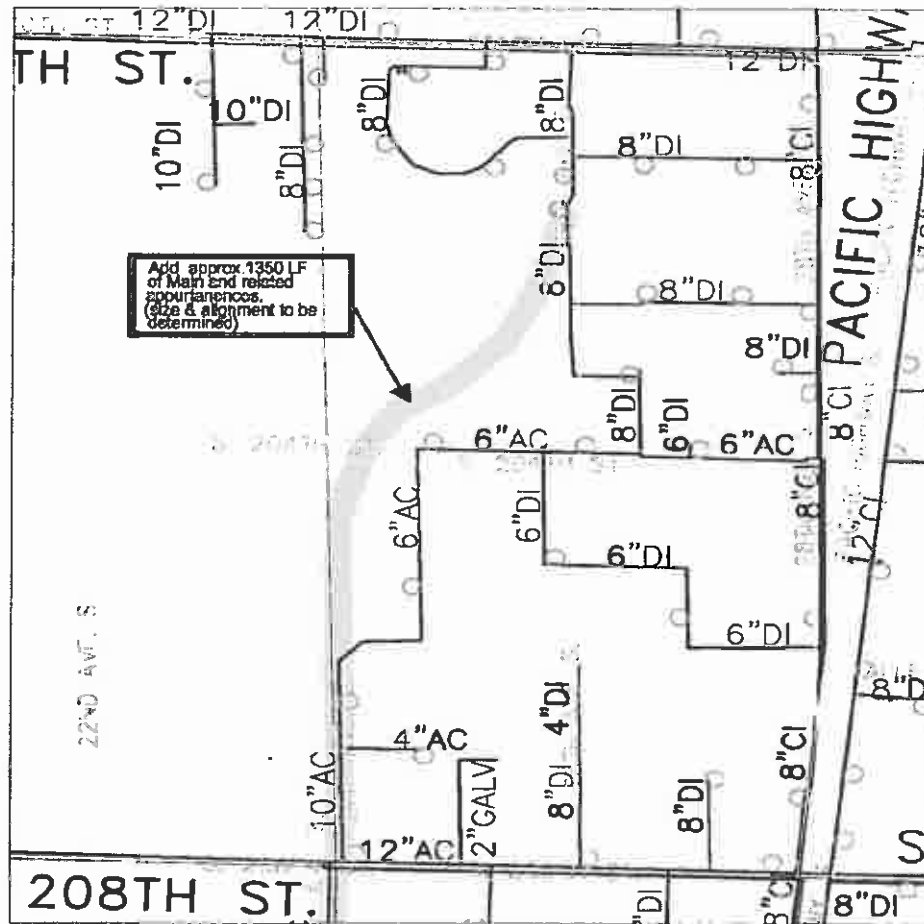
**Subject: Proposal for Design of 28<sup>th</sup>/24<sup>th</sup> Avenue South Water Main Replacement Project**

Kennedy/Jenks Consultants would like to thank the Highline Water District (District) for the opportunity to assist you with the design of this water main replacement project. This letter presents our proposed scope of work and budget describing the tasks and level of effort anticipated to be necessary to provide professional services leading to the development of a final plan to be incorporated into the City of SeaTac's bid package.

**Project Understanding**

Kennedy/Jenks Consultants (Consultant) has been commissioned to assist Highline Water District (District) with a water main design to replace and extend water main in 28<sup>th</sup>/24<sup>th</sup> Avenue S, between S 200<sup>th</sup> St and S 208<sup>th</sup> St. This work is to be completed in conjunction with the City of SeaTac's (SeaTac) transportation improvement project along this same corridor. The work includes design of new approximately 1,400 linear feet (LF) of water distribution pipeline, provisions for future expansion, related appurtenances and coordination with SeaTac, their design team (CH2M HILL) and other stakeholders as necessary to integrate the District's design package with SeaTac's design package.

The project area is located within SeaTac City Limits and within the District's water service area. The approximate project area and pipe alignment is shown in the below map.



**13-3 - 28th/24th Ave. S. Ext.  
between S. 204th & S 208th St.**



### Scope of Services

#### PHASE A - PIPELINE DESIGN SERVICES

##### Task A1 - Project Management and Client/Consultant Communication

Work for this task includes management of the project, monitoring the schedule and budget, communicate status of the project with the District, as well as coordinate project team and the preparation of monthly statues reports. Each of the following Subtask will be performed as part of Task A.1:



#### Subtask A1.1 - Project Work Plan

- Prepare a Consultant team Project Memo to provide team direction.
- Prepare a project schedule.

#### Subtask A1.2 - Quality Control Reviews

- Conduct a Concepts and Criteria Review with senior staff early in the project.
- Provide senior level Quality Control reviews of project work deliverables.

#### Subtask A1.3 - Management and Invoicing

- Provide project oversight of work execution.
- Communicate with the District staff regularly in support of development of the work, current issues, and informational or support needs.
- Track and verify project labor effort and direct expenses.
- Plan resources to support completion of milestones and deliverables.
- Provide monthly invoices which will include monthly reporting on budget, schedule and scope progress.
- 

#### Management Deliverables:

- Project design schedule
- Monthly invoices and project status reports

### Task A2 - Design

Work for this task includes design of new water distribution pipeline, provisions for future expansion, and related appurtenances and coordination with SeaTac, their design team (CH2M Hill) and other stakeholders as necessary to integrate the District's design package with SeaTac's design package.

The design will rely in part on information obtained from SeaTac and their consultant. It is understood that the District's design package, plans and specifications, will be incorporated into SeaTac's bid package as a separate schedule. Plans, specifications, and

opinions of probable construction cost will be prepared as described in the below subtasks.

#### **Subtask A2.1 - Drawing Preparation**

Given the fast paced and straightforward nature of the design aspects of the project; design will be taken to 60% complete before being submitted to the District for review and comment. Subsequent deliverables will be provided at 90% complete, 100% complete and final(bid) completion.

It is anticipated the drawing list will include the following:

- General Sheets (3) (cover, sheet list, abbreviations, civil symbols and general notes)
- Pipe Plan, and Profile (4) - assumes 350 LF/sheet
- District Standard Details (2) and Project Details (1)

At the 60% level of design completion the drawings will identify horizontal and vertical alignment of the pipelines. Location of valves and air-vacuum release valves (if needed) will be determined. It is anticipated that all significant design comments will be received as part of the District's review of the 60% submittal.

The 90% level design drawings will incorporate District 60% review comments and include District standard details. No major design changes are comments are anticipated as a result of this submittal and review. A 100% submittal will be provided as a check set to verify that all changes have been incorporated into plans.

#### **Subtask A2.2 - Specification Preparation**

The District will provide Kennedy/Jenks with their standard technical specifications which will be modified as necessary to meets the needs of this project. The specifications will be included in SeaTac's design package as a separate section. Therefore it will not be necessary to prepare front-end documents as part of this project. Draft specifications will be provided as part of the 90% and final completion submittal packages.

#### **Subtask A2.3 - Opinion of Probable Construction Cost**

The Consultant will provide an Opinion of Probable Construction Cost at the 60%, 90%, and final submittal design level. An appropriate level of contingency will be included in the estimate.

#### **Subtask A2.4 – Coordination with Project Stakeholders and Other Consultants**

Effort for this subtask includes coordination with project stakeholders (City of SeaTac, WSDOT, etc) and their design engineer (CH2M HILL). Kennedy/Jenks will interface with the various parties to obtain information and coordinate integration of District's design into overall SeaTac project. The level of effort for this task could be variable and difficult to define. Therefore the effort for this task will be limited to the number of hours identified in the Effort Estimate.

##### **Design Deliverables:**

- 60% Submittal: Preliminary Plans (11x17) and Opinion of Probable Construction Cost (electronically).
- 90% Submittal: 90% Complete Plans (11x17), Technical Specifications and Opinion of Probable Construction Cost (electronically).
- 100% Submittal: 100% Complete Plans (11x17) and Technical Specifications (electronically).
- Final (Bid) Submittal: Final sealed Plans, Technical Specifications and Opinion of Probable Construction Cost (OPC).
  - For District: (electronic format)
    - Full Size Signed Plans (22x34) (PDF of signed, AutoCAD unsigned)
    - Technical Specifications (pdf and word formats)
    - OPC – Electronic PDF
  - For City of Seatac's Consultant
    - Design x-ref files for insertion into Seatac's drawings as necessary
    - Full Size Signed Plans (22x34) (PDF of signed for BXWA)
    - Technical Specifications (pdf format)

#### **Task A3 – Meetings**

Conduct project meetings to support progression of project schedule and execution of the work. Meetings will be conducted using a variety of formats; email, phone and face to face as necessary. Effort for this task is set up as an allowance and will be limited to what is shown in Exhibit B – Effort Estimate. If additional effort becomes necessary due to the level of coordination required with Seatac's consultant a budget augmentation may be necessary.

## PHASE B - CONSTRUCTION SUPPORT SERVICES

The Consultant will provide assistance during construction, if requested. Scope and budget for this task will be added by amendment at a later time if these services are desired.

### Task B1 - Bid Period Assistance

The Consultant can assist during bidding, if requested, by responding to contractor questions.

### Task B2 - Engineering Services During Construction.

These services could include response to Request For Information, Request for Clarification and Shop Drawing Review.

### Task B3 - Record Drawings

Effort for this task could include updating the original AutoCAD drawing files to incorporate changes documented during construction.

## Client Responsibilities

- Provide expected operating pressure within the new transmission piping.
- Assemble and send any required submittals to SeaTac for review comments.
- Provide timely review at the 60%, and 90% levels of completion.
- Provide electronic versions of District's standard design details and technical provisions.
- Check the final plans for accurate inclusion of District comments and approve the contract documents.
- Provide meeting room for meetings and staff to participate in meeting..
- To the extent possible, make decisions at the meetings to allow an uninterrupted schedule.
- Provide existing geotechnical information, site plans, and utility record drawings in the District's possession, as-built water utility records, and other relevant project information.
- Provide potholing of existing utilities during design, if required.

- Provide AutoCAD drafting standards; approve drawing scale and drawing list.
- Provide private property owner contact information, if required.
- Sign and submit permit applications as required. Pay all permit fees. Obtain all permits.
- Participate in decision-making and provide a best-faith effort to make key decisions in a timely manner.
- Review comments will be consolidated will be non-contradictory and will be provided within ten working days of document receipt. Provide a best faith effort to make review comments as early in the design process as possible.
- Bid the construction project including: prepare the advertisements and advertise the project, prepare responses to contractor RFIs, prepare addenda, distribute addenda to prospective bidders, schedule, hold and provide a location for the Pre-Bid meeting, collect and open the bids, evaluate the bids, and issue Notice of Award
- Print additional copies of the review documents for distribution to reviewers.

## **Assumptions and Limitations**

- Pipeline alignment will be established utilizing survey and basemap information obtained from SeaTac's design engineer CH2M HILL.
- Survey will be completed by others
- Basemap will be provided to Kennedy/Jenks within 2 week of Notice To Proceed.
- Pipeline is being installed as part of SeaTac's transportation roadway improvement project; therefore surface restoration is not included in this design.
- District will provide information regarding pipe sizing and future provisions required for this project. Water distribution pipe shall be 8 to 12-inch diameter ductile iron pipe. The pipe inside diameter is to be maximized, if possible, depending on other design considerations.
- District will provide Kennedy/Jenks with District design standards and standard details.
- Development of front-end documents will not be necessary for this project.
- District will not need separate SEPA; District will provide project information to SeaTac for overall project SEPA preparation.
- Hydraulic modeling of the water system will not be required..

- District will provide standard technical specifications for modification and incorporation into design package
- The project area has no existing utilities; other utilities will be installed as part of Seatac's project. Seatac's Consultant will coordinate with Kennedy/Jenks with regard to locations.
- District standard details shall be used for all appurtenances, without modification.
- Plans will be prepared using AutoCAD Civil 2013. Consultant's CAD standards will be used. AutoCAD files will be provided in 2013 format to District.
- Permit support is limited to the number of hours identified in the Consultant Fee Estimate.
- Telemetry, SCADA, or security systems will not be required.
- Design effort is as indicated in the Consultant Fee Estimate.
- Design of the shoring and dewatering systems is not included. It will be provided by the contractor for approval by SeaTac.
- Traffic Control design is not included.
- Design for temporary water service during construction is not included.
- No corrosion protection design is included.
- Environmental evaluation and mitigation, including contaminated soils or groundwater, should they be found during excavation or geotechnical work, is not included.
- Underground utilities will be based on existing records that are provided by the District, City of SeaTac and other utilities and a limited effort using a utility locate service. It is understood that it will not be possible to identify all utilities on the basemaps nor is it the responsibility of Consultant or its subconsultants to do so. The District should assume that there will be unidentified utilities that are discovered during construction and that construction change order may arise from these discoveries.
- Meetings are limited to the number of hours identified in the Consultant Fee Estimate.
- Temporary Erosion and Sedimentation (TESC) plans will not be required. They will be provided by the City of SeaTac or their contractor.
- Stormwater improvements including detention and water quality treatment of stormwater is not required. A stormwater report or a technical information report (TIR) will not be required.
- Geotechnical investigation is not required. Geotechnical data and details will be obtained from existing information in the area.

Jeremy Delmar, Engineering/Operations Manager  
Highline Water District  
19 June 2014  
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- The review of the 100% documents will not include new comments.
- All drawing sets will be printed on bond.

### **Project Schedule**

The following Phase A - Design Schedule assume this proposed scope and budget is approved no later than July 3, 2014 and that Notice to Proceed is received by July 10, 2014. Below are tentative milestone deliverables based on an approximate project bid timeframe of January 2015. Note is assumed that the District will provide review comments within 10 working days in order to keep the schedule on track. The below schedule is subject to change based on SeaTac's project schedule.

### **Proposed Compensation**

We propose to perform the proposed scope of services on a time and material reimbursable basis with a budget of \$39,287 which will not be exceeded without the approval of the District.

### **Terms and Conditions**

Please provide a copy of your standard Consultant Contract for our review. As we have completed work in the past, we have good understanding of your terms, but would like to review the contract to ensure nothing has changed.

Please review the information in this letter proposal at your convenience. Janet and I would be happy to have a coordination call with you to go over any questions/comments you might have. Thanks again for this opportunity and we look forward to working with you on the project!

Jeremy Delmar, Engineering/Operations Manager  
Highline Water District  
19 June 2014  
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Very truly yours,

KENNEDY/JENKS CONSULTANTS, INC.

Thomas D. Keown, PE  
Client Service Manager

Enclosures



**Exhibit B - Effort Estimate**

**Kennedy/Jenks Consultants**

**CLIENT Name:** Highline Water District  
**PROJECT Description:** 28/24th Ave Waterline Replacement Project  
**Proposal/Job Number:** 14970XX100 **Date:** 6/5/2014

Classification:	Eng-Sch-B		Eng-Sch-7		Eng-Sch-8		Eng-Sch-5		Eng-Sch-1		Eng-Sch-2		CAD Designer		Admin. Assist.		Total		KJ Labor	KJ ODCa	KJ ODCb	KJ Markup	Total Expenses	Total Labor + Expenses
	879	385	335	347	342	335	333	330	Hours	200.0%	-0%	Fixed Fee	Total Labor	3%	Fees									
<b>PHASE A - PIPELINE DESIGN SERVICES</b>																								
<b>Task A1 - Project Management and Communication</b>																								
Task A1.1 - Project Work Plan	2	4	4	4	8	8	8	8	8	8	8	8	8	8	8	8	8	10	\$0.00	\$1,217	\$195	\$0.11	\$64	\$2,206
Task A1.2 - Quality Control Reviews	4	4	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	21	\$1,306	\$2,792	\$413	\$4,541	\$4,541	\$4,541
Task A1.3 - Management and Invoicing	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	26	\$1,224	\$2,552	\$378	\$4,160	\$4,160	\$4,160
<b>Task A1 - Subtotal</b>	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	62	\$0.00	\$6,667	\$886	\$10,843	\$64	\$10,907
<b>Task A2 - Design</b>																								
Task A2.1 - Drawing Preparation	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	107	\$4,250	\$8,880	\$1,314	\$14,465	\$431	\$14,896
Task A2.2 - Specification Preparation	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	26	\$1,086	\$2,270	\$306	\$3,691	\$111	\$3,802
Task A2.3 - Opinion of Probable Cost	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	19	\$917	\$1,917	\$283	\$3,117	\$117	\$3,117
Task A2.4 - Coordination with Project Stakeholders and Other Consultants	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	22	\$1,016	\$2,136	\$323	\$3,555	\$107	\$3,662
<b>Task A2 - Subtotal</b>	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	174	\$7,282	\$15,261	\$2,256	\$24,819	\$651	\$25,471
<b>Task A3 - Meetings</b>																								
Task A3.1 - Project and Status Review Meetings	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	16	\$856	\$1,780	\$265	\$2,910	\$291	\$3,201
<b>Task A3 - Subtotal</b>	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	16	\$856	\$1,780	\$265	\$2,910	\$291	\$3,201
<b>PHASE A TOTAL</b>	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	252	\$11,348	\$23,717	\$3,507	\$38,572	\$715	\$39,287
<b>PHASE B - CONSTRUCTION SUPPORT SERVICES</b>																								
Task B1 - Bid Period Assistance																								
No scope or effort at this time																								
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<b>Task B2 - Subtotal</b>																								
Task B3 - Record Drawings																								
No scope or effort at this time																								
<b>Task B3 - Subtotal</b>																								
<b>PHASE B TOTAL</b>																								
<b>PHASE A AND B TOTAL</b>	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	252	\$11,348	\$23,717	\$3,507	\$38,572	\$715	\$39,287

Agenda Item No.: 5.1

Agenda Date: 6/24/2014

Reviewed By: [Signature]

Re: Authorize Consultant Agreement for Services (Contract #14-60-07) with Kennedy/Jenks Consultants, Inc. for Project 13-3 City of SeaTac 28th/24th Ave Extension (S 200th to S 208th)

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Budgeted?</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Amount:</i>		\$	<u>39,287.00</u>

- Attachments:
1. Resolution 14-6-24A
  2. Attachment 1 - Consultant Agreement for Services #14-60-07

**COMMENTS:**

The District reviewed the Municipal Research Services Center (MRSC) Consultant Roster and requested a proposal from Kennedy/Jenks Consultants, Inc. to provide the design for the installation of the District's water infrastructure along the project segment.

The District's General Manager and District Engineer have reviewed the scope of services and budget submitted by Kennedy/Jenks Consultants, Inc. and recommend approval of this resolution.