



**Highline Water District  
Regular Board Meeting Minutes  
June 18, 2014**

<b>ATTENDEES</b>		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon <del>Kathleen Quong-Vermeire</del>	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne, Inslee Best  <b>VISITORS</b>
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

Secretary Landon called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** June 4, 2014 Regular Meeting

**WARRANTS**

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	06/19/14	17696 - 17750	\$ 1,639,393.31
Construction	09-075-0030	06/19/14	901611 - 901612	\$ 57,345.95
Maintenance - Payroll	09-075-0010	06/13/14	302495 - 302495	\$ 610.11

**ELECTRONIC TRANSFER FUNDS**

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	05/23/14	06/04/14	\$ 24,683.29
Direct Deposit – Payroll	09-075-0010	05/23/14	05/30/14	\$ 64,978.93
Dept of Retirement	09-075-0010	05/23/14	06/13/14	\$ 12,356.95

**CONSENT AGENDA RESOLUTIONS**

Item #	Resolution #	Description
None		

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 14-6-18A authorizing consultant services contract #14-50-06 with Carollo Engineers, Inc., for Project 14-1 2015 Comprehensive Water System Plan Update. Motion duly made and seconded. After discussion, the motion carried.

Resolution 14-6-18B authorizing the surplus of office/field equipment and office furniture. Motion duly made and seconded. After discussion, the motion carried.



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**5. RESOLUTIONS/MOTIONS**

Resolution 14-6-18C commending employee (Debbie Prior) for twenty years of service. Motion duly made and seconded. After discussion, the motion carried.

**6. STAFF/COMMISSIONERS/ATTORNEY**

**Jeremy DelMar**

6.1 Tyee Well Alternatives Analysis - Jeremy and Matt are finalizing the contract negotiations with Robinson Noble to prepare an analysis of options for improving production of the Tyee well.

**Matt Everett**

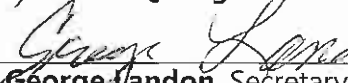
6.2 Seattle Operating Board Meeting 6/5/14 – Matt attended the meeting. The Seattle Operating Board discussed reducing Seattle's 2015 Wholesale Water Rates by 8% and slightly increasing surcharges on the Southwest Subregion. The formal rate report will be presented at the 7/10/14 Seattle Operating Board meeting.

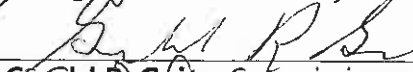
6.3 Decision III Court of Appeals - City of Wenatchee v. Chelan County P.U.D No. 1 - On 5/20/14, Division III of the state court of appeals decided that a code city has the legal authority to impose its utility tax on the revenues of a public utility district's provision of water service to customers within the city limits, except to the extent that the district's revenues "were derived from governmental activities." The Chelan County PUD Commissioners decided at their 6/16/2014 Board meeting not to appeal the decision.

There being no further business of the District, Secretary Landon concluded the meeting at 9:35 a.m.

**BOARD OF COMMISSIONERS**

  
Kathleen Quong-Vermeire, President

  
George Landon, Secretary

  
Gerald R. Guite, Commissioner

  
Daniel Johnson, Commissioner

  
Vince Koester, Commissioner