

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 14-6-18B

**RESOLUTION AUTHORIZING THE SURPLUS OF
OFFICE/FIELD EQUIPMENT AND OFFICE FURNITURE**

WHEREAS, the District annually reviews its current inventory of office and field equipment, office furniture, vehicles and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) its retention by the District is not justified.

Staff recommends approval of this resolution and the General Manager concurs.

NOW, THEREFORE, BE IT RESOLVED:

1. The office/field equipment and office furniture described on the attached Exhibit A - Highline Water District 6/18/14 Surplus Items List (incorporated herein by this reference) are declared surplus.
2. The General Manager or designee is authorized to dispose of the surplus items in accordance with RCW 57.08.015.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held this **18th** day of **June 2014**.

BOARD OF COMMISSIONERS

Kathleen Quong-Vermeire, President

Gerald R. Guite, Commissioner

Vince Koester, Commissioner

George Landon, Secretary

Daniel Johnson, Commissioner

HIGHLINE WATER DISTRICT
6/18/14 Surplus Items

EXHIBIT A

Acquisition Date	Asset ID	Brand	Model	Description	Quantity	Cost	Condition	Location
08/30/06	SA28	Nikon	Coolpix 5600	Camera, Digital 5.1 Mega Pixel	1	\$ 217.59	Unknown	Office
08/30/06	SA29	Nikon	Coolpix 5600	Camera, Digital 5.1 Mega Pixel	1	\$ 217.59	Unknown	Office
12/31/95	324	Mastro	Conference Room	Chairs	10	\$ 4,531.80	Varies	Office
02/16/96	336		Office	Task Chairs	18	\$ 7,575.66	Varies	Office
2005	910		Office Chairs	Fabric/Metal	12	\$ 3,253.12	Functioning	Large Conf Room
1998	350		Office Chairs	Fabric/Metal	2	\$ 1,120.69	Functioning	Loft
12/31/95			Office Chairs	Fabric/Metal	2		Functioning	Ajournment Room
<1995				Chairs, Plastic Stackable	14		Functioning	Loft
1995		Inter-Tel		Telephones	36		Varies	Loft
		Neptune		Chemical Mixer	1		Functioning	Garage
06/07/02	641	Unisoft	2.0GH	Desktop Computer		\$ 1,485.66	Functioning	Office
03/10/04	783	Unisoft	3.0GH	Desktop Computer		\$ 3,306.43	Functioning	Office
03/10/04	784	Unisoft	2.4GH	Desktop Computer		\$ 1,561.48	Functioning	Office
03/10/04	818	Unisoft	3.0GH	Desktop Computer		\$ 3,306.43	Functioning	Office
03/10/04	820	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	822	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	823	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	824	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	825	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	826	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	827	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	828	Unisoft	2.4GH	Desktop Computer		\$ 1,561.50	Functioning	Office
03/10/04	1015	Dell	210L	Desktop Computer		\$ 866.05	Functioning	Office
06/26/06	1018	Dell	210L	Desktop Computer		\$ 866.05	Functioning	Office
11/26/06	1047	Dell	Inspiron 1300	Laptop		\$ 792.07	Functioning	Office
11/26/06	1048	Dell	Inspiron 1300	Laptop		\$ 792.07	Functioning	Office
02/15/02	622	HP	OmniBook	Laptop		\$ 2,329.40	Functioning	Office
12/15/97	63	Toshiba	Tecra 8000	Laptop		\$ 4,947.87	Functioning	Office
06/12/06	SA06020	Hewlett Packard	Compact NX 5000	Laptop (Compaq)		\$ 1,000.00	Functioning	Office
02/15/02	623	HP	OmniBook	Laptop		\$ 2,329.40	Functioning	Office
03/20/07	SA07040	Dell	Latitude D620	Laptop		\$ 1,500.00	Functioning	Office
09/15/08	1279	HP		Server Tape Back-Up Drive	1	\$ 2,645.00	Functioning	File Room
05/03/06	1092			DVR	1	\$ 2,538.92	Functioning	Shop
05/03/06	1098			DVR	1	\$ 2,538.92	Functioning	Shop
05/03/06	1102			DVR	1	\$ 2,538.92	Functioning	Office
05/03/06	1106			DVR	1	\$ 2,538.92	Functioning	Shop
09/28/06	SA07062	IBM		Monitor 17" Crt			Functioning	Office
<2006		Dell		Server			Functioning	Office
08/29/05	929	Unisoft		Desktop Computer		\$ 1,067.43	Functioning	Office

Agenda Item No.: 5.2

Agenda Date: 6/18/2014

Reviewed By: DR/M.E.

Re: Authorize Surplus of Office/Field Equipment and Office Furniture

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Amount:</i> \$ _____			

- Attachments:
1. Resolution 14-6-18B
 2. 6/18/14 Surplus List (Exhibit A)

COMMENTS:

The District annually reviews its current inventory of office and field equipment, office furniture, vehicles and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) its retention by the District is not justified.

All surplus items will be disposed of in accordance with the guidelines of RCW 57.08.015.