



**Highline Water District
Board Workshop Meeting Minutes
May 27, 2014**

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: May 21, 2014 Regular Meeting

WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	05/29/14	17670	-	17683
Construction	09-075-0030	05/29/14	901608	-	901608
					\$ 12,214.48

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
None		

4. PUBLIC INPUT

5. RESOLUTIONS/MOTIONS

Resolution 14-5-27A amending Highline Water District Code, Title 4-Miscellaneous, Chapter 4.01, Section 4.01.010, and approving a new policy (Section 4.01.020) for the issuance and use of tablets/laptops and services to District Commissioners and employees. Motion duly made and seconded. After discussion, the motion carried.

6. STAR LAKE TANK PROPERTY ENCROACHMENT UPDATE

Matt informed the Board that the property owner (Joel Byington) was sent a letter regarding his fence and shed encroachment on District property. Mr. Byington responded to the District's letter and has since removed his shed but would like to maintain the fence as it was already in place when he purchased the house. Matt polled the Board and the Commissioners are in favor of allowing Mr. Byington to keep the fence with the provision that Mr. Byington agrees to sign an indemnification agreement holding the District harmless and also adding the District as an additional insured to his homeowner's insurance policy. Matt and Jeremy are reviewing the indemnification agreement prepared by the District's attorney and are working with Mr. Byington to resolve this issue. Matt will present the agreement to the Commissioners at a future Board meeting.



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7. OTHER

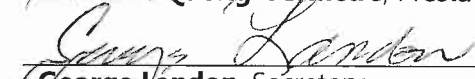
No other items were discussed.

There being no further business of the District, Commissioner Quong-Vermeire concluded the meeting at 9:24 a.m.

BOARD OF COMMISSIONERS



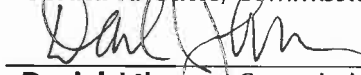
Kathleen Quong-Vermeire, President



George Landon, Secretary



Gerald R. Gulte, Commissioner



Daniel Johnson, Commissioner



Vince Koester, Commissioner