



Highline Water District Workshop Meeting Minutes February 25, 2014

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: February 19, 2014 Regular Meeting

WARRANTS

Fund Name	Fund No.	Warrant Date	Vouchers			AMOUNT
Maintenance	09-075-0010	02/26/14	17350	-	17364	\$ 27,617.78
Construction	09-075-0030	02/26/14	901585	-	901587	\$ 43,320.35

ELECTRONIC TRANSFER FUNDS

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Dept of Revenue - B&O Tax	09-075-0010	01/31/14	02/26/14	\$ 62,458.90

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. DRAFT PERSONNEL MANUAL UPDATE

District management determined the need to update the District's Personnel Manual to be in compliance with current labor laws. The Personnel Manual was sent to Washington Employers for labor attorneys to review and recommend changes to the District's existing policies.

Matt and Debbie informed the Board of the changes made and are currently reviewing procedures and forms linked to the Personnel Manual and updating accordingly. A resolution to adopt the Personnel Manual will be presented to the Board in late March or April.



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6. OTHER

Matt Everett

6.1 WASWD Board Meeting 2/24/14 – Tukwila – Matt attended the meeting yesterday. An executive session was held regarding a dispute with the Labor and Industries Retrospective Rating Program and West Sound Utility District. In 2013, WASWD’s pool members paid \$323,000 due to an increase in claims. After the executive session, the WASWD Board agreed to accept a reimbursement of approximately \$248,000 plus interest, and reduced attorney fees for the WASWD pool members.

6.2 Legislative Update

Substitute Senate Bill 6008 (assumption of a special purpose district) was amended and only applies to water/sewer districts in King County. The proposed bill would allow citizens the right to vote for their utility provider.

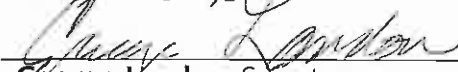
HB 2682 regarding the competitive bidding process of water/sewer districts passed in the house and has moved to the Senate Governmental Operations Committee for first reading.

WASWD continues to ask members to write their legislators in support of these worthwhile bills.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:56 a.m.

BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


George Landon, Secretary


Gerald R. Guite, Commissioner


Daniel Johnson, Commissioner


Vince Koester, Commissioner