

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 13-2-26A

**RESOLUTION AUTHORIZING THE SURPLUS OF
OFFICE EQUIPMENT, FIELD EQUIPMENT AND MATERIALS/SUPPLIES**

WHEREAS, the District annually reviews its current inventory of office equipment, field equipment, vehicles and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) its retention by the District is not justified.

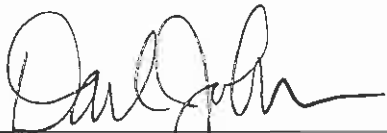
Staff recommends approval of this resolution and the General Manager concurs.

NOW, THEREFORE, BE IT RESOLVED:

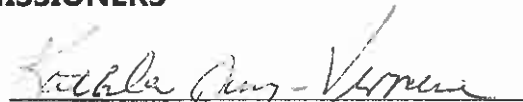
1. The office equipment, field equipment and materials/supplies described on the attached Exhibit A - Highline Water District 2/26/13 Surplus Items List (incorporated herein by this reference) are declared surplus.
2. The General Manager or designee is authorized to dispose of the surplus items in accordance with RCW 43.19 of the State of Washington.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an Open Public Meeting held this **26th** day of **February 2013**.

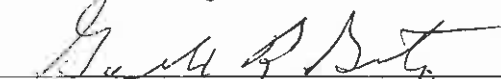
BOARD OF COMMISSIONERS



Daniel Johnson, President



Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner

**HIGHLINE WATER DISTRICT
SURPLUS ITEMS 2/26/13**

Item Description	Serial/ID #	Asset ID	Acq Date	Acq Cost	Veh #	Year	License	Book Value
HP2510 Plotter -Designjet 1050C Plus	SG19R13130	000624	3/28/2002	\$ 7,706.30				\$0
OCE 7055 Copier	24055	000283	7/28/2000	\$ 9,654.56				\$0
Toshiba Copier 350	CPG423352	000896	12/23/2005	\$ 9,248.00				\$0
Folder Inserter machine - FP3900	755 0774	000650	8/22/2002	\$ 8,649.20				\$0
24" Corrugated plastic pipe (approx 60ft)	n/a	n/a						\$0
12" Corrugated aluminum pipe (approx 40ft)	n/a	n/a						\$0
1995 Wells Cargo Trailer	1GBKC34N2PJ109558	000479	2/1/1995	\$ 5,852.50	V#50	1995	32325C	\$0

Agenda Item No.: 4.1
 Agenda Date: 2/26/2013
 Reviewed By: M. E.

Re: Authorize Surplus of Office Equipment, Field Equipment and Materials/Supplies

CATEGORY	
Executive	<input type="checkbox"/>
Administrative	<input checked="" type="checkbox"/>
Engineering/Operations	<input type="checkbox"/>

FINANCIAL			
Expenditures?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Budgeted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Amount: \$ _____			

- Attachments:**
1. Resolution 13-2-26A
 2. 2/26/13 Surplus List (Exhibit A)

COMMENTS:

Annually the District inventories the office and field equipment, vehicles and materials/supplies to determine what items should be included for surplus and possible sale. All surplus office equipment, field equipment, vehicles and materials/supplies will be disposed of in accordance with the guidelines of RCW 43.19.

RCW 43.19 provides for donations to school districts or educational service districts. If the computer equipment is not sold, the District will attempt to donate it to local schools.