



Highline Water District Regular Board Meeting Minutes September 18, 2013

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire (Conf.)	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager (Conf.) Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Johnson called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes:	September 4, 2013 Regular Meeting				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0030	09/19/13	16832 - 16877	\$	634,441.15
Construction	09-075-0010	09/19/13	901538 - 901541	\$	11,317.88
Maintenance - Payroll	09-075-0030	09/06/13	302452 -	\$	591.86
ELECTRONIC TRANSFER FUNDS					
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	08/30/13	09/11/13	\$	24,676.93
Direct Deposit – Payroll (KC-PAY47)	09-075-0010	08/30/13	09/06/13	\$	63,923.48
Dept of Retirement	09-075-0010	08/30/13	09/13/13	\$	12,276.58
Dept of Retirement - Deferred Compensation	09-075-0010	08/30/13	09/06/13	\$	2,886.50
Health Equity (KC-BEN96)	09-075-0010	08/30/13	09/06/13	\$	187.00
Health Equity (KC-BEN105)	09-075-0010	08/30/13	09/06/13	\$	73.40
Health Equity (KC-BEN106)	09-075-0010	08/30/13	09/06/13	\$	37.00
HRA VEBA (KC-BEN60)	09-075-0010	08/30/13	09/06/13	\$	2,888.00
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
3.1	13-9-18A	Accept Developer Extension as Complete (Axcnt Servicing Short Plat)			

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 13-9-18A accepting developer extension (Axcnt Servicing Short Plat) as complete was approved as part of the Consent Agenda.



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5. RESOLUTIONS/MOTIONS

Motion 13-9-18(1) duly made and seconded to authorize payment of \$20,148.00 to Emerson Network Power for emergency electrical work to replace the original main circuit board at Pump Station No. 6. After discussion, the motion carried. Reference Item 6.2.

Motion 13-9-18(2) duly made and seconded to approve a \$1,000 contribution to Shoreline Water District to share in the legal expenses for the preparation of a Utility Tax Amicus Brief supporting Chelan County Public Utility District No. 1. After discussion, the motion carried. Reference Item 6.3.

Motion 13-9-18(3) duly made and seconded to approve Commissioner Quong-Vermeire's meeting absences of 9/18/13, 9/24/13 and 10/2/13. After discussion, the motion carried. Reference Item 6.4.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Project 13-2 Des Moines Treatment Plant Onsite Sodium Hypochlorite Generation – Jeremy informed the Board that he will present a resolution at a future Board meeting to authorize a sole source manufacturer of onsite hypochlorite generation system at the Des Moines Treatment Plant.

Matt Everett

6.2 Pump Station No. 6 Emergency Electrical Work – Matt informed the Board that the original main circuit board failed. The station continued operations with a generator for seven days (approximately 1,130 gallons of diesel were used) until the circuit board could be replaced by Emerson Network Power. The total cost to replace the main circuit board was \$20,148.00. Matt asked the Board to approve the expenditure. Action Taken: Reference Motion 13-9-18(1).

6.3 Court of Appeals - City of Wenatchee v. Chelan County Public Utility District No. 1 – The City of Wenatchee appealed the ruling of the trial judge that cities must have express authority to impose a utility tax and the RCWs do not contain that authority.

The City of Shoreline and the Washington Association of Sewer & Water Districts (WASWD) joined to share the cost of preparing a Utility Tax Amicus Brief supporting the public utility district. The District Manager of Shoreline Water District has requested other District's to contribute to the legal expenses.

Matt said Highline is not in favor of any utility tax being imposed on the ratepayers and asked the Board if they were interested in contributing to the legal expenses. The Board unanimously agreed to contribute \$1,000. Action Taken: Reference Motion 13-9-18(2).




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- 6.4 Commissioner Quong-Vermeire Meeting Absences – Matt informed the Board that Commissioner Quong-Vermeire was attending the AWWA Distribution and Emergency Preparedness Conference in Chicago, Illinois (September 15 - 18, 2013) and also would not be in attendance at the 9/24/13 Board Workshop and the 10/2/13 Regular Board meeting. Matt asked the Board for a motion to excuse Commissioner Quong-Vermeire's absences. Action Taken: Reference Motion 13-9-18(3).
- 6.5 Public Hearing on Proposed Water Use Efficiency Goal – The District will hold a public hearing at the 9/24/13 Board Workshop meeting. The District proposes to adopt the Regional Conservation Goal established by Seattle Public Utilities in its 2013 Water System Plan.

The Saving Water Partnership's regional 2013-2018 Water Use Efficiency Goal is to reduce per capita water use from current levels so that total average annual retail water use of members of the Saving Water Partnership is less than 105 mgd from 2013 through 2018.

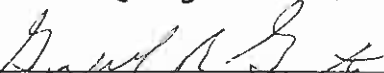
There being no further business of the District, President Johnson concluded the meeting at 4:17 p.m.

BOARD OF COMMISSIONERS



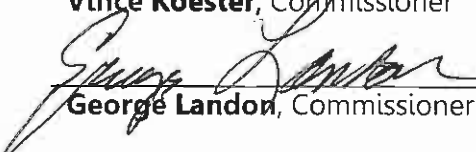
Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner

Vince Koester, Commissioner



George Landon, Commissioner