



# Highline Water District Workshop Meeting Minutes January 22, 2013

ATTENDEES		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engineering/Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne, InSlee Best  <b>VISITORS</b> Brett Larson, Lighthouse Consulting
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

President Johnson called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the Agenda as presented seconded by Commissioner Guite. The motion carried unanimously.

**3. CONSENT AGENDA**

*Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.*

Minutes:	January 16, 2013 Regular Meeting				
WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Voucher Numbers	TOTAL AMOUNT	
Maintenance	09-075-0030	01/24/13	16090 - 16131	\$	59,773.15
Construction	09-075-0010	01/24/13	901461	\$	22,300.11
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
NONE					

Commissioner Landon's motion to approve the Consent Agenda as presented seconded by Commissioner Guite. The motion carried unanimously.

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 13-1-22A authorizing Amendment No. 5 to RH2 Engineering Contract #08-60-04 for Project 07-2 McMicken Heights Well and Treatment Plant. Commissioner Koester's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

**6. HWD WEBSITE DESIGN PRESENTATION**

**Brett Larson, Lighthouse Consulting**

Brett presented the draft website design to the Board and staff and answered questions. Staff will send the Commissioners a link to the website to further review and submit comments/recommendations after making a few changes to it.



**Highline Water District  
Workshop Meeting Minutes  
January 22, 2013**

**7. OTHER**

**Matt Everett**

- 7.1 ACEC Engineering Excellence Awards (1/18/13 – Bellevue, WA) – Matt informed the Board that RH2 Engineering, Inc., won a Bronze Award for their design of the District's McMicken Heights Well and Treatment Plant.

There being no further business of the District, President Johnson concluded the meeting at 9:43 a.m.

**BOARD OF COMMISSIONERS**

**Daniel Johnson**, President

**Kathleen Quong-Vermeire**, Secretary

**Gerald R. Guite**, Commissioner

**Vince Koester**, Commissioner

**George Landon**, Commissioner