



**Highline Water District
Minutes
October 21, 2009**

COMMISSIONERS PRESENT

Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire
CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
Jeremy DeMar, Engineering Manager
Conference Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs
ATTORNEY(S) PRESENT
John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

President Johnson called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Quong-Vermeire. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: October 6, 2009 Special Meeting

Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	10/27/09	012210	- 012272	\$ 628,432.93
Construction	09-075-3030	10/27/09	901122	- 901125	\$ 83,259.24

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	10/02/09	10/14/09	\$ 23,854.48
Direct Deposit	09-075-0010	10/02/09	10/09/09	\$ 64,560.04
HRA - VEBA	09-075-0010	10/02/09	10/09/09	\$ 2,305.00
Dept of Retirement	09-075-0010	10/02/09	11/13/09	\$ 8,083.85
Dept of Retirement – Deferred Comp.	09-075-0010	10/02/09	10/09/09	\$ 3,196.50
Payroll Tax	09-075-0010	10/16/09	10/28/09	\$ 21,938.31
Direct Deposit	09-075-0010	10/16/09	10/23/09	\$ 63,681.87
HRA - VEBA	09-075-0010	10/16/09	10/23/09	\$ 2,305.00
Dept of Retirement	09-075-0010	10/16/09	11/13/09	\$ 8,060.03
Dept of Retirement – Deferred Comp.	09-075-0010	10/16/09	10/23/09	\$ 3,116.50
Dept of Labor & Industries – L&I Tax	09-075-0010	09/30/09	10/29/09	\$ 10,973.58
Dept of Revenue – B&O Tax	09-075-0010	09/30/09	10/26/09	\$ 70,965.40

Commissioner Koester's motion to approve the Agenda as presented was seconded by Commissioner Landon. The motion carried unanimously.

3A. PUBLIC HEARING – PROPOSED 2010 WATER RATES

President Johnson opened the public hearing at 4:03 pm to give the public an opportunity to comment on the proposed increase of water rates and street light rates in 2010. The General Manager gave a presentation to the Board and staff (no members of the public were present) of the proposed rate increases and answered questions of the Board. President Johnson closed the public hearing and resumed the meeting at 4:19 pm.



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4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 09-10-21A authorizing an amendment to HWD Code Section 6.04.020 - Tables 1 and 2 to increase the Winter Commodity Rate and Meter Base Rates and Section 6.04.40 - Table XI to increase the Street Light Rates effective January 1, 2010. Commissioner Koester made a motion to authorize the General Manager to amend the water and street light rates (effective 1/1/2010) as presented. Commissioner Guite seconded and after discussion, the motion carried unanimously.

Resolution 09-10-21B accepting as complete (Puget Sound Skills Center DE). Commissioner Koester's motion to approve was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

Resolution 09-10-21C authorizing the General Manager to enter into Professional Engineering Services Contract #09-50-16 with PACE Engineers, Inc. for the Segale/Tukwila South Project. Commissioner Landon's motion to approve was seconded by Commissioner Koester. After discussion, the motion carried unanimously.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 10/21/09:

- Project 07-2 McMicken Heights Groundwater Treatment Plant – Matt said the City of SeaTac and the District are working out the final details of the land trade agreement. The City's Planning Commission will meet next Monday (10/26/09). Matt will update the Board at the next regular Board Meeting.
- Claim for Leak Credit – Customer Sallie Lofton @ 19038 46th Ave S, SeaTac, WA 98188
Ms. Lofton wrote letters to Commissioners' Landon and Johnson requesting their help with her water bill because she is a senior citizen on a fixed income. Matt explained to the Board that the District's policy does not allow leak credits for inside plumbing. Ms. Lofton had a toilet that was leaking and her water consumption increased from an average of 1,900 cf (September 2006 – 2008), to 11,300 cf. The Board requested field staff investigate the claim and if legitimate, the Board would authorize the General Manager to allow a leak credit of \$174.41 for Ms. Lofton.
- South King Fire and Rescue Committee Meeting
November 5, 2009 - 6:00 pm to 8:00 pm and January 7, 2009 - 6:00 pm to 8:00 pm

Jeremy DelMar

- Normandy Park 1st Ave S Project – There was a potential conflict with the District's 12" water main and the proposed wall construction on 1st Ave. S. from S. 192nd St. to S. 197th St. The District had PACE Engineers run a hydraulic model and it was determined by District staff that the main was no longer necessary. The main will be cut-n-capped by District crews and abandoned in-place. Jeremy and Matt will meet with Doug Schulze (Normandy Park) tomorrow at 2:00 pm to discuss further. Commissioner Quong-Vermeire recommended the District give a presentation to the Normandy Park City Council if the City is receptive to the offer.



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- City of Des Moines S. 216th St Sidewalk Project – This project is along S. 216th St. west of 11th Ave. S. to Marine View Drive. The existing KCWD 54 intertie is in conflict with the proposed plans. The intertie with Highline only serves/benefits KCWD 54 and J staff believes that KCWD 54 should pay all costs for relocation.
- Project 07-2 McMicken Heights Groundwater Treatment Facility – Jeremy informed the Board that the District received a six-month extension for the PWTf Preconstruction Loan.

Jerry Guite

- Commissioner Guite commented on an article by Susan Gilmore, entitled Seattle Public Utilities tax rates, costs high, audit finds, published on 10/17/09 in the Seattle Times. Commissioner Guite suggested that the District should consider renegotiating its contract with SPU. Matt said he would comment on the article at the next Seattle Operating Board meeting.


WASWD – Commissioner Guite stated that he will present a list of questions to the Board of Directors at the October 26, 2009 meeting. Commissioner Guite also mentioned that all of the Associations funds are currently in one bank account.

Kathleen Quong-Vermeire


- Kathleen attended the 3rd Annual WARN Conference in Pendleton, Oregon. Kathleen said it was an excellent conference.

There being no further business of the District, President Johnson adjourned the meeting at 5:17 PM.

BOARD OF COMMISSIONERS



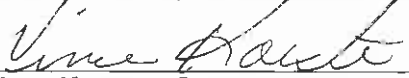
Daniel Johnson, President




Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner