



**Highline Water District  
Minutes  
June 17, 2009**

<b>COMMISSIONERS PRESENT</b> <del>Gerald R. Guite</del> - Conference Daniel Johnson Vince Koester George Landon <del>Kathleen Quong Vermeire</del> - Conference <b>CONSULTANT(S) PRESENT</b>	<b>STAFF PRESENT</b> Matt Everett, General Manager Jeremy DelMar, Engineering Manager Debra Prior, Administrative Manager <del>Polly Daigle</del> , Project Coordinator, DEs Mary Fossos, Project Coordinator, CIPs <b>ATTORNEY(S) PRESENT</b> <del>John Milne</del> Dawn Reitan
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**Note: Strikeouts indicate absence**

**1. CALL TO ORDER**

President Johnson called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Koester. The motion carried unanimously.

**3. CONSENT AGENDA**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

**Minutes:** June 3, 2009 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT	
Maintenance	09-075-0010	06/11/09	011785	-	011786	\$ 4,914.09
Maintenance	09-075-0010	06/23/09	011787	-	011849	\$ 2,024,964.22
Maintenance	09-075-0010	06/17/09	011850	-		\$ 5,000.00
Construction	09-075-3030	06/23/09	901078	-	901083	\$ 130,227.94
Maintenance - Payroll	09-075-0010	06/05/09	302293	-		\$ 758.79

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	05/29/09	06/10/09	\$ 22,900.97
Direct Deposit	09-075-0010	05/29/09	06/05/09	\$ 65,311.28
HRA -VEBA	09-075-0010	05/29/09	06/05/09	\$ 2,726.00
Dept of Retirement - Deferred Comp	09-075-0010	05/29/09	06/05/09	\$ 3,196.50
Dept of Retirement	09-075-0010	05/29/09	06/15/09	\$ 11,960.46
Dept of Revenue - B&O Tax	09-075-0010	05/31/09	06/26/09	\$ 46,960.14

Commissioner Koester's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

**4. RESOLUTIONS/MOTIONS**

Resolution 09-6-17A authorizing the General Manager to commit Highline Water District to actively participate in the King County Regional Mitigation Plan. Commissioner Koester's motion to approve was seconded by Commissioner Landon. The motion carried unanimously.



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**5. PUBLIC INPUT**

No members of the public present.

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT**

**Matt Everett**

*Matt reviewed the following item(s) from the General Manager's Report of 6/17/09:*

- GIS Pilot Project – The WASWD Technology Committee is promoting a shared GIS pilot project in the SeaTac/Des Moines area. Matt informed the Board that he wants a disclaimer noted on all District maps to eliminate liability issues if the District participates in the project.
- HWD Calendar Poster Contest – Matt and Polly Daigle went to the participating grades schools to present the awards to the 4<sup>th</sup> and 5<sup>th</sup> grade students in the Highline School District.
- National Tapping Team Competition @ AWWA ACE 09 – San Diego, CA – (6/15/09 – 6/18/09) – Matt informed the Board that the District's tapping team took 11<sup>th</sup> place in the national competition. Tacoma Water took first place.
- King County Growth Management Planning Council (GMPC) – The Board of Commissioners' passed a motion at the 6/3/09 Board meeting to contribute \$2,500 plus District staff time for accounting support to the GMPC. Matt informed the Board that Vicki Henderson, Consultant, was laid off by Roth Hill. Matt suggested to the Board that Vicki should be hired as a private consultant in lieu of retaining Roth Hill. The Board agreed with Matt. Matt will send an email to Ron Sheadel at Cedar River Water District of the Board's decision.
- Tukwila/LaPianta Project – Matt informed the Board that the City of Tukwila and Segale came to terms with the LaPianta Project. Matt said he would like to hire PACE Engineers, Inc. to do a peer review of the design work by Segale's water design consultant.
- Enduris Insurance – Matt informed the Board that the District insurance coverage with Enduris was up for renewal. Matt recommended to the Board that the District retain Enduris because the rates are reasonable that they have been great to work with. On a motion duly made and seconded, the Board unanimously agreed to retain Enduris and authorized Matt to renew the policy.

**Dan Johnson**

- Commissioner Johnson stated that Commissioner Quong-Vermeire suggested having a "meet-and-greet" with legislators who have helped the local water districts in King County. President Johnson volunteered to contact Tina Orwell for scheduling.



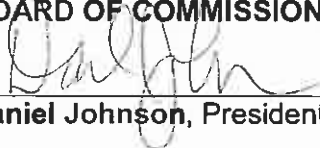
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**Jeremy DelMar**

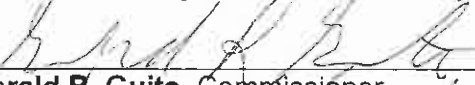
- Project SW09-1 Sunrise View Bypass Pipeline (53<sup>rd</sup> Ave. S. Water Main Replacement)  
Jeremy informed the Board the bid opening was held at the City of Seatac (Lead Agency) on 5/27/09. The low bidder was Les Russell Construction Co., LLC. A permitting issue with WSDOT may result in the rejection of all bids due to the 45-day time restraint imposed after the bid opening to award the construction contract.


There being no further business of the District, President Johnson adjourned the meeting at 4:31 PM.

**BOARD OF COMMISSIONERS**

  
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**Daniel Johnson, President**

**Kathleen Quong-Vermeire, Secretary**

  
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**Gerald R. Guite, Commissioner**

  
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**Vince Koester, Commissioner**

  
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**George Landon, Commissioner**