



Highline Water District Minutes May 20, 2009

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Jeremy DelMar, Engineering Manager Debra Prior, Administrative Manager Polly Daigle, Project Coordinator, DEs Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne Dawn Reitan
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Johnson called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Koester. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: May 6, 2009 Regular Meeting				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	05/26/09	011692 - 011747	\$ 127,964.20
Construction	09-075-3030	05/26/09	901065 - 901069	\$ 62,474.94
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	05/01/09	05/13/09	\$ 23,144.25
Direct Deposit	09-075-0010	05/01/09	05/08/09	\$ 65,403.51
HRA -VEBA	09-075-0010	05/01/09	05/08/09	\$ 2,726.00
Dept of Retirement - Deferred Comp	09-075-0010	05/01/09	05/08/09	\$ 3,196.50
Dept of Retirement	09-075-0010	05/01/09	06/15/09	\$ 11,833.69
Commissioner Landon's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite. The motion carried unanimously.				

4. RESOLUTIONS / MOTIONS

Resolution 09-5-20A accepting as complete Project 05-4 Military Road South Water Main Replacement. Commissioner Koester's motion to approve was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

5. PUBLIC INPUT

No members of the public present.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 5/20/09:

- Matt informed the Board that the District received a refund (\$5,002.45) on their L & I premiums from WASWD as a member of the Retrospective Rating Group.
- Matt distributed to the Board a copy of his letter to the City of Des Moines Council and City Manager commenting for a second time on the District's objections to the City's Proposed Ordinance 09-22 – Pavement Mitigation Fee. The City agreed in principle to some small concessions (add language in the City ordinance to waive the fee if a full or half-street overlay is required). The ordinance may go before the council again in the Fall of 2009 with the changes the City Council proposed.
- General Manager's Contract Extension – John Milne explained to the Commissioners that the Board must respond in writing to Matt by June 30, 2009 stating their intentions regarding his employment at the District. The Board can agree to renew or not renew the General Manager's contract or negotiate a new contract. John Milne recommended the Board go into executive session at the 6/23/09 Workshop meeting to discuss their options.
- Project 07-2 McMicken Heights Groundwater Treatment Facility – Matt and Jeremy are working with the City of Seatac on the land swap. The City of Seatac will bring this to their Council in June. Matt said the City permitting process would be lengthy which could potentially push construction of the project out until Spring of 2010.

Kathleen Quong-Vermeire

- Kathleen informed the Commissioners and staff that she would be attending the AWWA National Conference in San Diego, CA. Commissioner Guite will also attend the conference.
- Kathleen informed the Board of an Emergency Planning seminar for elected officials on May 27, 2009 from 7:00 p.m. to 9:00 pm at the King County Emergency Coordination Center.

John Milne

- Lane vs. SPU- The Court ruled that SPU could not charge ratepayers for hydrant costs. Instead, the City of Seattle is supposed to tax its citizens for these costs. John will research the ruling to determine the potential affect on Highline Water District in the future. John will prepare an opinion letter and update the Board and staff at a future Board meeting.

Debbie Prior

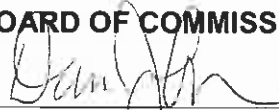
- Debbie informed the Board that the 2008 Annual Report for the State Auditor would be on the 5/26/09 Workshop meeting agenda for review and discussion.



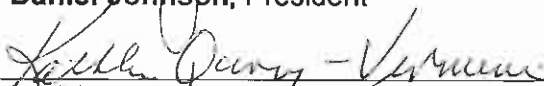
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There being no further business of the District, Commissioner Johnson adjourned the meeting at 4:49 PM.

BOARD OF COMMISSIONERS

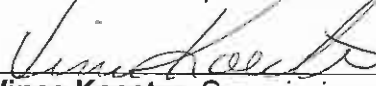


Daniel Johnson, President

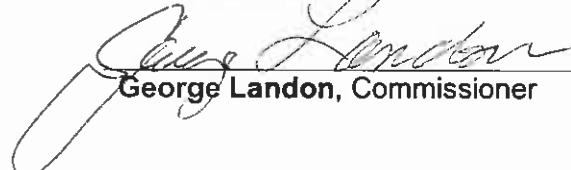


Kathleen Quong-Vermeire, Secretary

Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner