



**Highline Water District
Minutes
February 4, 2009**

COMMISSIONERS PRESENT

Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
~~Kathleen Quong Vermeire~~ – Conference

CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Landon and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: February 4, 2008 Regular Meeting

Commissioner Guite's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

4. RESOLUTIONS / MOTIONS

Resolution 09-2-4A authorizing amendment to Comprehensive Plan to allow extension to the water district system (Port of Seattle – AV Consolidated Warehouse Distribution Center). Commissioner Landon's motion to approve was seconded by Commissioner Koester and after discussion the motion carried unanimously.

Resolution 09-2-4B awarding construction administrative services contract #09-80-05 to PACE Engineers, Inc. for Project 07-1 490 Zone Water System Improvements. Commissioner Koester's motion to approve was seconded by Commissioner Landon and after discussion the motion carried unanimously.

5. PUBLIC INPUT

No members of the public present.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 2/4/09:

- Matt and Tom Keown (GHD) will attend the City of Des Moines Council meeting on 2/26/09 regarding finalization of Highline's 2009 Comprehensive Water System Plan.
- Proposed Test Well on Mason Lodge Property – Matt and Kyle Pettibone, P.E. (RH2 Engineering) will give a presentation to the Mason Board at 5:00 pm today.
- Letter to Maury Wood, President, WASWD Board of Directors – The Board signed the letter regarding the issues they have with the Executive Director.
- HWD Press Release (Highline Times) – Matt reviewed the press release regarding the District's AAA bond rating.
- Angle Lake Manor Association Community Request – The association expressed concern that the District's McMicken Heights Well may be drawing water from Angle Lake. Matt said he asked Jim Hay (Robinson, Noble & Saltbush) to respond to the citizens concerns and explain to them that the well does not draw water from Angle Lake.
- Engineering/Operations Manager Position – Matt informed the Board the he made a decision and will offer the position to Jeremy Delmar at 11:00 AM today. Matt said Jeremy was a good communicator and began his career as a field worker before becoming a civil engineer. Jeremy currently works at Roth Hill Engineering Consulting firm.

Jerry Guite

- Commissioner Guite suggested the District research the feasibility of utilizing ham-radios as a back up to King County's and Seattle's 800 megahertz systems the District currently uses.

Debbie Prior

- Debbie informed the Board that the Customer Service position was filled and the new hire (Delylah Lehner) started on February 2, 2009.

7. OTHER

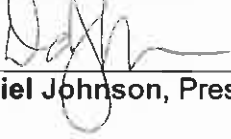
Staff showed the Commissioners' two videos of the District's own "Professor H₂O" (Dave Stanley, Field Supervisor) explaining to customers how to turn their meter off and how to check for leaks. The two short videos will be made available for viewing on the District's website.



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There being no further business of the District, Commissioner Johnson adjourned the meeting at 9:25 AM.


BOARD OF COMMISSIONERS




Daniel Johnson, President



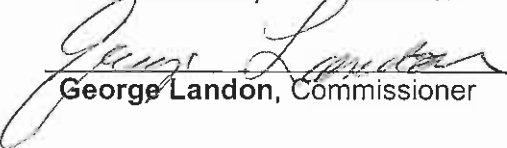
Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner