



Highline Water District Minutes January 7, 2009

COMMISSIONERS PRESENT

Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

CONSULTANT(S) PRESENT**STAFF PRESENT**

Matt Everett, General Manager
Thomas Keown, Engr./Ops. Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Landon and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: December 17 2008 Regular Meeting
December 23, 2008 Workshop Meeting

Commissioner Johnson's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite and carried unanimously.

3A. PUBLIC HEARING**(PROJECT 06-3 / 2008 COMPREHENSIVE WATER SYTEM PLAN)**

Commissioner Koester opened the public hearing at 9:03 a.m. to receive public comments on the proposed adoption of the 2008 Comprehensive Water System Plan. No members of the public were present, however, Matt Everett stated for the record that he received one comment via an email (attachment to the General Manager's Report 1/7/08) from Dan Caldwell. The email was an open letter to the Board of Commissioners. After discussion, Commissioner Koester closed the public hearing at 9:05 a.m. and reconvened the regular open public meeting. Matt Everett said a resolution to adopt the 2008 Comprehensive Water System Plan will go before the Board at the January 21, 2009 Board meeting.

4. RESOLUTIONS / MOTIONS

Resolution 09-1-7A electing the President of the Board of Commissioners. Commissioner Landon nominated Commissioner Johnson. The nomination was seconded by Commissioner Guite and carried unanimously.



Highline Water District Minutes January 7, 2009

4. RESOLUTIONS / MOTIONS

Resolution 09-1-7B electing the Secretary of the Board of Commissioners. Commissioner Johnson nominated Commissioner Quong-Vermeire. The nomination was seconded by Commissioner Landon and carried unanimously.

President Johnson presented Commissioner Koester with a plaque and gavel and acknowledged and thanked him on behalf of the Board for his service as President of the Board in 2008.

5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 1/7/09:

- Matt informed the Board that he plans to enter into a contract with Tom Keown via GHD, Inc. for consulting services on the District's ongoing projects until the Engineering/Operations Manager position is filled.
- Matt distributed a copy of the draft letter prepared on behalf of the Board to Maury Hood, President, WASWD Board of Directors, stating the negative position of Highline's Board regarding the proposed assumption legislation allowing a City Utility Tax. The Board reviewed the letter and unanimously agreed to sign the letter.
- Matt invited the Board to Tom's going away luncheon at the District on 1/8/08 at noon.

Tom Keown

- Project 05-4 Military Rd S. – District is waiting on as-builts and the final bill from the City of Seatac.
Project 06-1 Southcenter Parkway Extension – The City of Tukwila and Segale are still in negotiations.
Project 07-1 490 Zone – The District will advertise for bids in the Seattle Daily Journal of Commerce on 1/28/09 and 2/4/09.
Project 07-2 McMicken Heights Groundwater Treatment Facility – Matt, Tom and Mike Becker are working with RH2 Engineering to reduce construction costs, however, this has increased the scope of RH2's consulting contract with the District resulting in a contract revision of approximately \$68,000. Matt and Mike will meet with the City of Seatac next Monday (1/12/09) to discuss a potential land swap.
- Project 08-1 Salt Air Hills – Bid opening will be held at Midway Sewer District (lead agency) on January 22, 2008.



**Highline Water District
Minutes
January 7, 2009**

There being no further business of the District, Commissioner Koester adjourned the meeting at 9:25 AM.

BOARD OF COMMISSIONERS

Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary

Gerald R. Guite, Commissioner
Vince Koester, Commissioner
George Landon, Commissioner