



Highline Water District Minutes January 21, 2009

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT Thomas Keown, GHD, Inc.	STAFF PRESENT Matt Everett, General Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

President Johnson called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Landon and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: January 7, 2009 Regular Meeting				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	01/27/09	011190 - 011263	\$ 335,376.28
Construction	09-075-3030	01/27/09	11190 - 11199	\$ 134,228.74
Maintenance - Payroll	09-075-0010	01/15/09	302267 - 302286	\$ 5,657.40
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	01/09/09	01/21/09	\$ 27,753.81
Payroll Tax	09-075-0010	01/09/09	01/21/09	\$ 3,385.20
Direct Deposit	09-075-0010	01/09/09	01/16/09	\$ 69,385.67
Dept of Retirement – Deferred Comp	09-075-0010	01/09/09	01/16/09	\$ 2,946.52
HRA VEBA	09-075-0010	01/09/09	01/16/09	\$ 2,740.00
Dept of Retirement	09-075-0010	01/09/09	02/13/09	\$ 11,930.87
Dept of Revenue – B&O Tax	09-075-0010	12/31/08	01/27/09	\$ 43,033.48
Dept of Labor & Industries	09-075-0010	12/31/08	01/30/09	\$ 7,196.39
Commissioner Johnson's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite and carried unanimously.				

4. RESOLUTIONS / MOTIONS

Resolution 09-1-21A accepting developer extension as complete (Normandy Place). Commissioner Koester's motion to approve was seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously.



Highline Water District Minutes January 21, 2009

4. RESOLUTIONS / MOTIONS

Resolution 09-1-21B authorizing General Services Contract with PACE Engineers, Inc. Commissioner Koester's motion to approve the General Services Contract was seconded by Commissioner Landon. After discussion, Commissioner Quong-Vermeire moved to amend the motion to revise the contract length to one-year. Commissioner Guite seconded the motion to amend which was carried by a vote of 3-2, Commissioners' Landon and Koester voting no. The amended motion was then carried by unanimous vote. A revised resolution will be brought to Board for signature at the 1/27/09 Workshop meeting.

Resolution 09-1-21C authorizing Contract Amendment No. 1 for Project 07-2 McMicken Heights Groundwater Treatment Plant (RH2 Engineering, Inc.). Commissioner Landon's motion to approve was seconded by Commissioner Guite. After discussion, the motion carried unanimously.

Resolution 09-1-21D adopting the Highline Water District 2008 Comprehensive Water System Plan. Commissioner Guite's motion to approve was seconded by Commissioner Landon. After discussion, the motion to approve carried unanimously.

Resolution 09-1-21E authorizing Scada System Support Services Contract with S & B, Inc. Commissioner Johnson's motion to approve was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 1/21/09:

- Matt informed the Board that he hired Ralph Nichols to write the copy for the press release regarding the District's AAA bond rating and clean state audit.
- Matt informed the Board that the Masonic Lodge Board did express interest in working with the District regarding a test well on their property. The District owns a 750 gpm water right at the site. Matt and the District's consultant (RH2 Engineering) will give a presentation to the Masonic Lodge Board on Wednesday, February 4, 2009 at 5:00 p.m.

Vince Koester

- Vince requested that Matt write a letter on the Board's behalf to Maury Wood, President, WASWD, stating their position on the direction of WASWD. All Board members agreed for Matt to draft a letter for their review.

John Milne

- Mr. Milne commented on the opinion of Justice J. Johnson regarding the Washington Supreme Court case "Lane v. City of Seattle. The *Lane case means that virtually all government water utilities will have to reconfigure the way in which fire hydrants are paid. The general government in the area served by the water utility will be responsible for paying for hydrants instead of the water ratepayers.*

Mr. Milne will research further and update the Board at the 2/18/08 Board meeting.



**Highline Water District
Minutes
January 21, 2009**

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Debbie Prior

- Debbie informed the Board that reimbursement for mileage was reduced to \$0.55 as of January 1, 2009.
- Debbie informed the Board that the District received 437 applications for the customer service position. Debbie and Greg will narrow the list of applicants down to ten for interviews.

There being no further business of the District, President Johnson adjourned the meeting at 5:15 p.m.

BOARD OF COMMISSIONERS



Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner