



# Highline Water District Minutes August 19, 2009

<b>COMMISSIONERS PRESENT</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire <b>CONSULTANT(S) PRESENT</b>	<b>STAFF PRESENT</b> Matt Everett, General Manager Jeremy DelMar, Engineering Manager <del>Vacation Debra Prior, Administrative Manager</del> Mary Fossos, Project Coordinator, CIPs <b>ATTORNEY(S) PRESENT</b> John Milne
<b>Note: Strikeouts indicate absence</b>	

**1. CALL TO ORDER**

President Johnson called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Landon. The motion carried unanimously.

**3. CONSENT AGENDA**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

<b>Minutes: August 5, 2009 Regular Minutes</b>					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	08/25/09	012005	- 012066	\$ 674,937.36
Construction	09-075-3030	08/25/09	901102	- 901104	\$ 7,430.77
Maintenance - Payroll	09-075-0010	08/14/09	302296	- 302297	\$ 1,199.53
Fund Name	Fund No.	Period Ending	EFT Transfer Date		AMOUNT
Payroll Tax	09-075-0010	08/07/09	08/19/09		\$ 23,885.04
Direct Deposit	09-075-0010	08/07/09	08/14/09		\$ 67,386.72
HRA - VEBA	09-075-0010	08/07/09	08/14/09		\$ 2,305.00
Dept of Retirement	09-075-0010	08/07/09	09/15/09		\$ 8,031.69
Dept of Retirement – Deferred Comp.	09-075-0010	08/07/09	08/14/09		\$ 3,196.50

Commissioner Koester's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite. The motion carried unanimously.



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## 4. RESOLUTIONS/MOTIONS

Resolution 09-8-19A approving and accepting Highline Water District's portion of the Regional Hazard Mitigation Plan. Commissioner Koester's motion to approve seconded by Commissioner Guite. After discussion, the motion carried unanimously.

Resolution 09-8-19B accepting Dovey Extension as complete. Commissioner Koester's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

Resolution 09-8-19C authorizing surplus of office and field equipment. Commissioner Koester's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

A motion by Commissioner Quong-Vermeire to cancel the 9/16/09 Board meeting due to a scheduling conflict with the WASWD Conference in September. Commissioner Koester seconded the motion. After discussion, the motion carried unanimously.

A motion by Commissioner Koester to reschedule the 10/7/09 Regular Board meeting as a Special Board meeting to be held on 10/6/09 for all District business. Commissioner Guite seconded the motion. After discussion, the motion carried unanimously.

A motion by Commissioner Koester to allow the General Manager to participate in the Seattle Operating Board's endeavor to create a sub-committee to recommend allocation of the 2011-2030 Regional Conservation Facilities Costs. Commissioner Quong-Vermeire seconded the motion. After discussion, the motion carried unanimously.

## 5. PUBLIC INPUT

No members of the public were present.

## 6. STAFF / COMMISSIONERS / ATTORNEY INPUT

**Matt Everett**

*Matt reviewed the following item(s) from the General Manager's Report of 8/19/09:*

- *Matt thanked the Board for their participation in the District's Legislative Reception held at the District on 8/18/09.*
- *9/3/09 Seattle Operating Board Meeting – Matt informed the Board that a tour of the Tolt Watershed is on the agenda. Matt asked the Commissioners' to let him know as soon as possible if they plan to attend.*



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**Kathleen Quong-Vermeire**

- Kathleen thanked management and staff for their efforts to make the Legislative Reception held at the District on 8/18/09 a success.

**Jeremy DelMar**

- SW09-1 53<sup>rd</sup> Ave S – All water main installed.
- 08-1 Salt Air Hills – All paving complete except area by S. 250<sup>th</sup> St. (sewer work ongoing). Pivetta Bros. submitted additional work for force account bid item (field changes/conditions) - Jeremy will review to determine if request is valid.
- Project 07-1 490 Zone – Buno Construction is rerouting storm lines to enable installation of PRV station at S. 255<sup>th</sup> St. and 16<sup>th</sup> Ave. S. Buno Construction is nearing completion of the work at S. 200<sup>th</sup> St. between 12<sup>th</sup> and 14<sup>th</sup> Ave. S.

**John Milne**

- John will discuss at the 8/25/09 Workshop meeting the property exchange with the City of SeaTac regarding the McMicken Heights Groundwater Treatment Plant.

There being no further business of the District, President Johnson adjourned the meeting at 4:36 PM.

**BOARD OF COMMISSIONERS**

  
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**Daniel Johnson, President**

**Kathleen Quong-Vermeire, Secretary**

  
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**Gerald R. Guite, Commissioner**

  
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**Vince Koester, Commissioner**

  
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**George Landon, Commissioner**