



Highline Water District Workshop Meeting Minutes September 28, 2010

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Mgr. Jeremy DelMar, Eng/Ops Mgr. Debra Prior, Administrative Mgr. Mary Fossos, Proj. Coordinator., CIPs Sandi DeChon, Accounting Specialist, Lead Strikeouts indicate absence	HWD ATTORNEY(S) John Milne VISITORS NONE

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner's Guite's motion to approve the Agenda as presented seconded by Commissioner Johnson and carried unanimously.

3. SEATTLE PUBLIC UTILITIES (SPU) - ALGAE ISSUE

Matt presented a letter written to Ray Hoffman, Director, Seattle Public Utilities, on behalf of the Board, addressing the significant water quality problems from the Cedar River Supply and the Lake Young's Treatment Facility and the direct and indirect costs associated with cleaning and replacing meter screens and testing meters for accuracy issues caused by excessive algae. The letter also expressed working with SPU to prevent this from occurring in the future.

The Board was satisfied with the contents and signed the letter at the meeting. District staff will send a copy of the letter to Seattle Operating Board members, and and Dan Swenson, SPU Wholesale Contracts Manager.

4. PROJECT 10-2 (360 ZONE PRVS/ORILLIA RD S WATERMAIN REPLACEMENT) UPDATE

Jeremy informed the Board that the required permits have been obtained and the District is ready to proceed with advertising the project. The advertisement for bids will be published in the Daily Journal of Commerce on 9/30/10 and 10/7/10 and the bid opening is scheduled for 10/14/10. Jeremy also noted that the geotechnical study conducted by Robinson & Noble will save the District money in asphalt costs. The estimated project cost is approximately one million with 50% being reimbursed by Segale Properties.

5. CITY OF NORMANDY PARK - POTENTIAL ORDINANCE TO REQUIRE FIRE SPRINKLER SYSTEMS IN NEW SINGLE FAMILY RESIDENCES

Matt, Jeremy and Greg Wilson met with Doug Schulze, City Manager, Normandy Park, Chief Mike Marrs, KCFD #2 and Bill Harm, Fire Marshal, KCFD #2, to discuss the City's desire to require fire sprinkler systems in all new single family residences. The City requested Highline to lower the meter charges for 1" meters if the required upsize from ¾" to 1" is only for the fire sprinklers. The Board requested information on what other Districts' are doing. Staff will perform additional research and report to the Board.



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6. 2011 RATE INCREASE

Matt distributed a Budget Overview (2010-2015) spreadsheet to the Board and staff. Matt informed the Board that the anticipated water sales budgeted for 2010 are down about 11 percent. Matt said with less revenue, funding from rates/reserves for the McMicken Heights Treatment Plant, health insurance premiums increasing by 13.1%, and SPU raising rates in 2011 by approximately 3% and in 2012 by approximately 14%, the District will need to raise rates to keep up with increased expenses.

Matt said the District's current staff level is necessary to continue providing an adequate level of customer service.

The Board directed Matt to review the District's policy that allows customers with locked meters a waiver of the base rate and research ways to cut costs internally.

7. HEALTHCARE PRESENTATION

Sandi DeChon, Accounting Specialist, Lead, gave a PowerPoint presentation on the Washington State HCA-PEBB Health Insurance plans available to staff/commissioners and the changes that will take effect in 2011.


8. OTHER

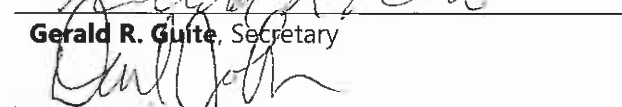
None.

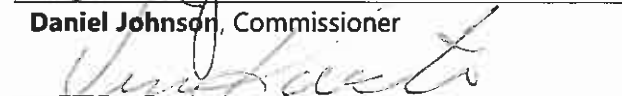
There being no further business of the District, Commissioner Quong-Vermeire concluded the meeting at 10:25 AM.

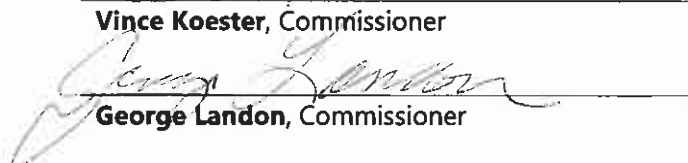
BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Gerald R. Guite, Secretary


Daniel Johnson, Commissioner


Vince Koester, Commissioner


George Landon, Commissioner