



Highline Water District
Workshop Meeting Minutes
June 22, 2010

ATTENDEES		
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Gerald R. Guite ACE 2010	Matt Everett, General Mgr.	John Milne
Daniel Johnson	Jeremy DelMar, Eng/Ops Mgr.	
Vince Koester	Debra Prior, Administrative Mgr.	
George Landon	Mary Fossos, Proj. Coordinator., CIPs	VISITORS
Kathleen Quong-Vermeire ACE 2010		NONE

Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Koester and carried unanimously.

3. RESOLUTIONS/MOTIONS

Resolution 10-6-22A appointing an agent to receive claims for damages. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.

Motion 10-6-22(1) to approve Standby Storage in the 560 Zone. Jeremy gave a presentation to mitigate the deficiency in standby storage in the 600 Pressure Zone by allocating the equivalent volume in the 560 Pressure Zone by utilizing Pump Station No. 4. This measure will result in significant savings for the construction of the McMicken Heights Well and Treatment Facility project. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously. Jeremy will send a letter to Derek Pell with the Department of Health notifying him of the Board's approval of this motion.

4. HEADQUARTERS ROOF REPAIR/OFFICE REMODEL UPDATE

The District received the architect's (Page & Beard) report on their findings and recommendations for the roof repair and office remodel. Jeremy said their report indicated the walls of the building are structurally sound and have no water damage. The estimate for replacing the HVAC units with smaller more efficient units is \$50,000. The estimated construction costs to repair the roof and convert the exterior courtyard into a fire room for document storage is approximately \$350,000 plus sales tax. The Commissioners present at this meeting discussed what would happen upon completion to the fountain in the courtyard. The Commissioners are in favor of relocating the fountain to the front of the building. Jeremy will research the costs for relocating and installing the fountain in the front area of the building. Page & Beard will attend the Board meeting on July 7th to discuss their findings.



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5. OTHER

Matt Everett

Poster Conservation Calendar Contest – Matt informed the Board that the cost was approximately \$1,000. District staff will research other educational opportunities for grade school children within the District's boundaries.

King County General Manager's Meeting – Highline will host the meeting on Thursday, July 15, 2010 – 11:30 AM to 1:30 PM.

Dan Johnson

Commissioner Johnson informed staff that he would not be in attendance at the July 7, 2010 Board meeting.

Vince Koester

Commissioner Koester recommended staff watch the film documentary "Tapped" by Stephanie Soechtig. The documentary focuses on the effects of bottled water vs. tap water.

There being no further business of the District, Commissioner Johnson concluded the meeting at 9:27 AM.

BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Gerald R. Guite, Secretary

Daniel Johnson, Commissioner


Vince Koester, Commissioner

George Landon, Commissioner