



**Highline Water District
Special Board Meeting Minutes
June 15, 2010**

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson (arrived @ 4:14 pm) Vince Koester (arrived @ 4:12 pm) George Landon Kathleen Quong-Vermeire (Vac)	HWD STAFF Matt Everett, General Mgr. Jeremy DelMar, Eng/Ops Mgr. Debra Prior, Administrative Mgr. Mary Fossos, Proj. Coordinator., CIPs	HWD ATTORNEY(S) John Milne VISITORS NONE
Strikeouts indicate absence		

1. CALL TO ORDER

Secretary Guite called the meeting to order at 4:15 p.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Koester and carried unanimously.

3. CONSENT AGENDA

Minutes:	June 2, 2010 Regular Meeting				
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	06/07/10	13006	-	\$ 1,647.28
Maintenance	09-075-0010	06/21/10	13007	- 13058	\$ 2,105,640.91
Construction	09-075-3030	06/07/10	901183	-	\$ 266.17
Construction	09-075-3030	06/21/10	901184	- 901185	\$ 20,825.42
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	05/28/10	06/09/10	\$ 24,295.86	
Direct Deposit	09-075-0010	05/28/10	06/04/10	\$ 67,105.34	
HRA - VEBA	09-075-0010	05/28/10	06/04/10	\$ 2,151.50	
Dept of Retirement	09-075-0010	05/28/10	06/15/10	\$ 8,226.23	
Dept of Retirement – Deferred Compensation	09-075-0010	05/28/10	06/04/10	\$ 3,253.00	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
NONE					

Commissioner Koester's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

- ◆ Resolution 10-6-15A authorizing the General Manager to enter into a water main installation agreement with Washington Federal, Inc.. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Koester and carried unanimously.
- ◆ Resolution 10-6-15B authorizing Developer Extension Agreement for the Star Lake East Project. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Koester and carried unanimously.
- ◆ Resolution 10-6-15C establishing a Greenhouse Gas Emission Reduction policy. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Koester and carried unanimously.
- ◆ Resolution 10-6-15D commending employee (Jeff Laizure) for twenty years of service with the District. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Koester and carried unanimously.
- ◆ Motion 10-6-15(1): Enduris Board of Director Positions – Commissioner Koester made a motion to vote for Commissioner Guite and the two other candidates that were running unopposed. Commissioner Johnson seconded and the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ Clearwire Site Lease @ McMicken Heights – Clearwire has requested approval for additional equipment to be installed at McMicken. Jeremy informed the Board that John Milne has reviewed the amended site lease agreement and a resolution will go before the Board in July.

Debbie Prior

- ◆ Debbie gave Commissioner Guite his travel advance for the ACE 2010 Conference in Chicago. Debbie also informed Commissioners' Guite and Koester that they must refund the District \$20.00 for spouse fee that is not refundable.

Matt Everett

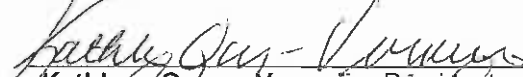
- ◆ SPU Algae Issue – HWD crews have checked and cleaned all 3" and larger meters and are now cleaning all 1-1/2" and 2" meters in the 560 zone..
- ◆ KCWD #54 Update – The City of Des Moines and WD #54 are working on an agreement to install a 12" diameter water main in Marine View Drive.
- ◆ Conservation Poster Calendar Contest – Matt and Polly will be at Marvista Elementary School on June 16th and Madrona Elementary School on June 17th to present awards and calendars to the fourth and fifth grade winning participants.
- ◆ Matt responded to Commissioner Landon's question regarding the status of the Radio Read Installations. Matt said there are approximately 2,200 installations remaining for completion of this program by the end of 2011.

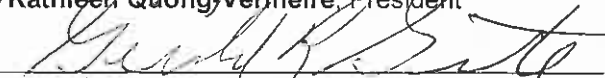



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There being no further business of the District, Secretary Guite concluded the meeting at 4:40 PM.

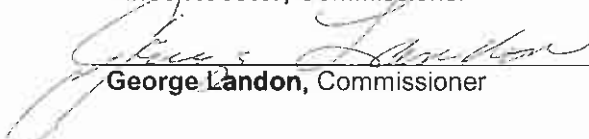
BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Gerald R. Guite, Secretary


Daniel Johnson, Commissioner


Vince Koester, Commissioner


George Landon, Commissioner