



# Highline Water District Special Workshop Meeting Minutes May 26, 2010

<b>ATTENDEES</b>		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Eng/Ops Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> <del>John Milne</del>  <b>VISITORS</b>

**Strikeouts indicate absence**

## 1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

## 2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented seconded by Commissioner Guite and carried unanimously.

## 3. RESOLUTIONS

Resolution 10-5-26A authorizing the General Manager to enter into an Interlocal Agreement with the City of Tukwila regarding the Southcenter Parkway Extension Project. Commissioner Landon's motion to approve was seconded by Commissioner Guite. After discussion, the motion carried unanimously.

Resolution 10-5-26B authorizing the General Manager to enter into a Payment Agreement with Segale Properties, LLC regarding the Tukwila South Project. Commissioner Johnson's motion to approve was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

## 4. ANNUAL REPORT TO STATE AUDITOR

Debbie reviewed the financial statements and answered questions of the Board. Debbie will send the Annual Report to the State Auditor this week.

Debbie distributed the King County Investment Pool April 2010 Newsletter to the Board for their review.

## 5. OTHER

### **Matt Everett**

- ◆ Matt distributed a letter he received from KCWD #54 responding to comments the City of Des Moines made in an article published in the Highline Times on 5/14/2010.
- ◆ Matt will be on vacation starting this Friday (5/28/10) and next week (6/1/10 – 6/4/10).



## Highline Water District Special Workshop Meeting Minutes May 26, 2010

### Jeremy Delmar

- ◆ City of Des Moines – S 223<sup>rd</sup> St. Culvert Project – Jeremy informed the Board that this project is on hold until 2011.
- ◆ Green House Gas Emission Reduction Policy – Jeremy informed the Board that per a new threshold requirement for 2012 Public Works Trust Fund Applications, Highline would be required to adopt a "Green House Gas Emission Reduction Policy" in order to apply for funding. Jeremy said staff would develop a policy and a resolution will go to the Board in late June.

### George Landon

- ◆ George attended the Franchise Agreement Seminar in Tukwila on 5/25/10. George said it was a very good seminar. Commissioner Quong-Vermeire also attended the seminar and agreed with George.

### Kathleen Quong-Vermeire

- ◆ Kathleen attended the PNWS-AWWA Conference in Tacoma on 5/12-5/13/2010. Kathleen informed staff of a Customer Service Certification Program Course and suggested that it may be beneficial for some employees to attend the course.
- ◆ Kathleen said that Ron Spears is no longer on the Board that reviews CEU's. Ron Sheadel, General Manager (Cedar River Water & Sewer District) will take Ron Spears place on the C.E.U. Board.
- ◆ Kathleen requested the District reschedule the Wednesday, June 16<sup>th</sup> regular board meeting to Tuesday, June 15, 2010 @ 4:00 pm due to a conflict with the WA WARN meeting scheduled on June 16<sup>th</sup> in Ellensburg, WA.

MOTION: On a motion duly made and seconded, the Board unanimously approved canceling the 6/16/10 Regular Board Meeting and rescheduling a Special Board Meeting for 6/15/10 at 4:00 pm.


There being no further business of the District, President Quong-Vermeire adjourned the meeting at 9:59 AM.



**Highline Water District  
Special Workshop Meeting Minutes  
May 26, 2010**

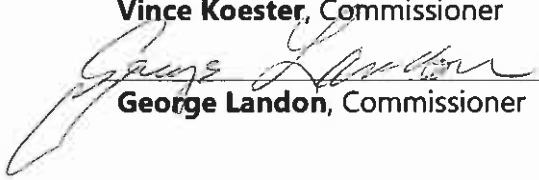
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
**Kathleen Quong Vermeire**, President

  
\_\_\_\_\_  
**Gerald R. Guite**, Secretary

  
\_\_\_\_\_  
**Daniel Johnson**, Commissioner

  
\_\_\_\_\_  
**Vince Koester**, Commissioner

  
\_\_\_\_\_  
**George Landon**, Commissioner