



**Highline Water District
Regular Board Meeting Minutes
May 19, 2010**

ATTENDEES		
COMMISSIONERS <u>Gerald R. Guite</u> <u>Daniel Johnson</u> <u>Vince Koester</u> <u>George Landon</u> <u>Kathleen Quong-Vermeire</u>	HWD STAFF <u>Matt Everett, General Manager</u> <u>Jeremy DelMar, Eng/Ops Manager</u> <u>Debra Prior, Administrative Manager</u> <u>Mary Fossos, Project Coordinator, CIPs</u>	HWD ATTORNEY(S) <u>John Milne</u> VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Koester's motion to approve the Agenda as presented was seconded by Commissioner Guite and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: May 5, 2010 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	05/25/10	12901	- 12961	\$ 310,971.72
Construction	09-075-3030	05/25/10	901182	-	\$ 2,922.00
Maintenance - Payroll	09-075-0010	05/07/10	302333	- 302334	\$ 1,459.08

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	04/30/10	05/12/10	\$ 24,785.38
Direct Deposit	09-075-0010	04/30/10	05/07/10	\$ 67,455.07
HRA - VEBA	09-075-0010	04/30/10	05/07/10	\$ 2,151.50
Dept of Retirement	09-075-0010	04/30/10	05/14/10	\$ 8,346.14
Dept of Retirement - Deferred Compensation	09-075-0010	04/30/10	05/07/10	\$ 3,153.00

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
NONE		

Commissioner Guite's motion to approve the Consent Agenda as presented was seconded by Commissioner Johnson and carried unanimously.

4. PUBLIC INPUT

No members of the public attended the meeting.



5. RESOLUTIONS/MOTIONS

No Resolutions

MOTION: Commissioner Johnson made a motion to rescind the authorization given under Resolution 10-4-7E to negotiate a contract revision with Buno Construction, LLC, for replacing an additional 1,300 LF of water main at S. 223rd St. Commissioner Landon seconded the motion and after discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Matt Everett

Matt informed the Board of the following items from the 5/19/10 GM Report:

- ◆ Southcenter Parkway Extension/Tukwila South Project - Matt distributed to the Board draft copies of the Tukwila Interlocal Agreement and the Segale Reimbursement Agreement and updated the Board on the current negotiations. Matt explained to the Board that the District and Segale Properties, LLC are in agreement to split the additional design costs of \$46,756, and split the costs for the construction of two PRV stations and the 1,750 lineal feet of water main installation on Orillia Road between S. 200th St. & S. 204th St. Matt asked the Board for authorization to draft an agreement to include splitting the additional design costs and construction costs for the PRV stations and the water main on Orillia Road. The Board authorized Matt's request.
- ◆ KCWD 49 and HWD Intertie – The intertie will go before the Seattle Operating Board for approval and recording of the intertie.
- ◆ Demand Metering - SPU suspended demand metering for 2010.
- ◆ Des Moines Water Issues - Matt distributed to the Board and staff an article from the Highline Times entitled "Water Woes Stop D.M. Growth."
- ◆ Matt commented on an email from Tom Griffith (SPU) thanking Dave Stanley for his hard work in preparing and coordinating the tapping team competition and emceeding the Meter Madness event at the PNWS-AWWA Conference in Tacoma on May 12-13, 2010.
- ◆ HWD Tapping Team - The District's tapping team qualified to go to the national competition in Chicago with a third place finish at the Pacific Northwest Section-AWWA Competition, however, Matt said the District would not send the team to the ACE 2010 Conference due to the poor current economical climate.

Debbie Prior

- ◆ Debbie will review the 2009 Financial Report at the 5/26/10 Special Workshop meeting.



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Jeremy DelMar

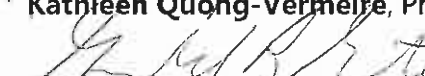
- ◆ 490 Zone – Additional Water Main Replacement @ S. 223rd St. from 19th Ave S to 24th Ave S
Jeremy informed the Board that the City of Des Moines did not receive grant funding for proposed street improvements; therefore, there is no urgency or necessity for the District to move forward at this time. Jeremy requested a motion from the Board to rescind the authorization for this work (See Section 5 – Resolutions/Motions).
- ◆ Des Moines North Twin Bridge Project Bid Opening – C.A. Carey Construction was the low bidder. The bid amount was approximately 23% below the engineer's estimate.
- ◆ Project 07-2 McMicken Heights Well & Treatment Plant – The Notice of Proposed Land Use Action for the Rezone/Conditional Use Permit was advertised by the City of SeaTac. The comment deadline is 6/1/10; the appeal deadline is 6/11/10; and the hearing date is scheduled for 6/17/10. Jeremy will update the Board at the 6/22/10 Workshop meeting.
- ◆ Star Lake East DE @ 46th Ave S & S 279th St – The developer (Washington Federal Savings Bank) asked the District to provide an estimate for District crews to stub water main into the plat prior to King County doing street improvements in front of the property. Jeremy said staff would bring a resolution to the Board at a future meeting.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 4:46 PM.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President




Gerald R. Guite, Secretary



Daniel Johnson, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner