



**Highline Water District  
Special Board Meeting Minutes  
April 19, 2010**

<b>ATTENDEES</b>		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Eng/Ops Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b>   <b>VISITORS</b>
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

President Quong-Vermeire called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the Agenda as presented seconded by Commissioner Koester and carried unanimously.

**3. CONSENT AGENDA**

*Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).*

Minutes: April 7, 2010 Regular Board Meeting

Fund Name	Fund No.	Warrant Date	Vouchers			AMOUNT	
Maintenance	09-075-0010	04/26/10	12806	-	12869	\$	344,272.46
Construction	09-075-3030	04/26/10	901174	-	901179	\$	33,380.41

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	04/02/10	04/14/10	\$ 23,400.35
Direct Deposit	09-075-0010	04/02/10	04/09/10	\$ 65,646.24
HRA - VEBA	09-075-0010	04/02/10	04/09/10	\$ 2,151.50
Dept of Retirement	09-075-0010	04/02/10	05/14/10	\$ 8,134.34
Dept of Retirement – Deferred Compensation	09-075-0010	04/02/10	04/09/10	\$ 3,153.00
Dept of Labor & Industries	09-075-0010	03/31/10	04/28/10	\$ 10,732.67

Commissioner Koester's motion to approve the Consent Agenda as presented seconded by Commissioner Johnson and carried unanimously.

**4. PUBLIC INPUT**

No public comments.

**5. BOARD RESOLUTIONS**

No resolutions brought before the Board.

**6. STAFF/COMMISSIONERS/ATTORNEY**

*Matt commented on the following item(s) from the General Manager's Report of 4/19/2010:*

- ◆ King County Investment Pool (KCIP) – Matt received a letter (4/16/10) from Ken Guy, Director, Finance and Business Operations Division, justifying their legal interpretations of RCW 36.29 for the fees the KCIP charges for the cash management services provided.



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6. STAFF/COMMISSIONERS/ATTORNEY

- ◆ Enduris Board of Director Elections – Matt distributed the election forms to the Commissioners for their consideration.

**Jeremy DelMar**

- ◆ SeaTac 42<sup>nd</sup> Ave S Road Improvement Project – Precision Earthworks was the apparent low bidder. The District's bid amount was approximately \$30,000 under the engineer's estimate.
- ◆ Project 07-2 McMicken Heights Well & Treatment Plant – Permit applications will be submitted on April 27th.
- ◆ Project 06-1 Southcenter Parkway Extension - The City of Tukwila is currently amending the developer agreement with Segale. The agreement will go before the Tukwila Council for approval on 5/17/2010. The City and District will need to execute the interlocal agreement in May.

**Debbie Prior**


- ◆ WASWD Spring Conference – Debbie distributed travel advances to the Commissioners.
- ◆ Round Table Salary Survey Discussion – Debbie said there was a suggestion to pool funds for water/sewer salary surveys for cost savings.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 4:14 PM.

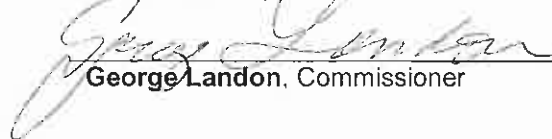
**BOARD OF COMMISSIONERS**

  
Kathleen Quong-Vermeire, President

  
Gerald R. Guite, Secretary

  
Daniel Johnson, Commissioner

  
Vince Koester, Commissioner

  
George Landon, Commissioner