



Highline Water District
Minutes of Regular Board Meeting
February 3, 2010

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Jeremy DeMar, Engineering Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Johnson and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: January 20, 2010 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers			AMOUNT
Maintenance	09-075-0010	02/09/10	12553	-	12594	\$ 235,983.32
Construction	09-075-3030	02/09/10	901149	-	901152	\$ 92,690.62

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	01/22/10	02/03/10	\$ 23,828.15
Direct Deposit	09-075-0010	01/22/10	01/29/10	\$ 64,913.21
HRA - VEBA	09-075-0010	01/22/10	01/29/10	\$ 2,151.50
Dept of Retirement	09-075-0010	01/22/10	02/12/10	\$ 8,333.32
Dept of Retirement – Deferred Compensation	09-075-0010	01/22/10	01/29/10	\$ 3,153.00
Dept of Revenue – B&O Taxes	09-075-0010	12/31/09	01/25/10	\$ 40,611.54

Commissioner Johnson's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

4. PUBLIC INPUT - No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS - No Resolutions brought before the Board.



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6. STAFF/COMMISSIONERS/ATTORNEY

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 2/3/2010:

- ◆ HWD Headquarters Roof Repair – The estimated cost to repair the roof is \$210,000. Matt asked the Board if they would authorize him to hire an architect to assess the feasibility of closing in the center courtyard to improve the roof design and reduce construction costs. After discussion, the Board unanimously authorized Matt to hire an architect. Matt will update the Board at a future meeting.

- ◆ Matt informed the Board that in lieu of the regular Seattle Operating Board meeting, there will be a Regional Emergency Management meeting tomorrow (2/4/2010) from 1:00 pm to 3:00 at Seattle EOC - 105 5th Ave S.

Jerry Guite

- ◆ Jerry distributed the current water-related legislative updates from Noah Rendeau (WWUC) to the other Commissioners.

Jeremy DelMar

- ◆ Jeremy will draft a letter to the City of Des Moines informing them that the District plans to abandon a cast iron main on S. 216th St. west from 13th Ave S to the existing intertie.

- ◆ Project 07-1 490 Zone – Buno Construction will install a PRV station at 18th Ave. S. tomorrow (2/4/2010). Jeremy invited the Board to view the installation.

Debbie Prior

- ◆ King County Investment Pool Annual Meeting Update
(1) King County hired a financial advisor that performs comprehensive quarterly reviews of the pool; (2) The current pool strategy is short term investing, they are positioning themselves for when the market improves; (3) During 2009 King County implemented a 10-member Investment Pool Advisory Committee; (4) The impaired investment 'Victoria' was restructured in 2009; the remaining current value is .36 per dollar however the County expects to actually recover .50 to .70 per dollar; (5) Two new Pool agreements have been created that must be signed by March 31, 2010, an Investment Pool Services Agreement and an optional Cash Management Agreement; Debbie will discuss the agreements in detail at the 2/23/2010 Board Workshop.





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There being no further business of the District, President Quong-Vermeire adjourned the meeting at 9:35 AM.


BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Gerald R. Guite, Secretary


Daniel Johnson, Commissioner


Vince Koester, Commissioner


George Landon, Commissioner