



Highline Water District Regular Meeting Minutes September 7, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite (arrived @ 9:02 am) Daniel Johnson (arrived @ 9:10 am) Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Vacation Jeremy DelMar, Eng/Ops Manager Debra Prior, Administrative Manager Seminar Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Guite called the meeting to order at 9:12 a.m.

2. APPROVE AGENDA

Commissioner Koester's motion to approve the Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

3. CONSENT AGENDA

Minutes: August 23, 2011 Workshop Meeting				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	08/29/11	14478 - 14511	\$ 460,152.07
Construction	09-075-3030	08/29/11	901313	\$ 120.00
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	11-9-7A	Resolution accepting developer extension as complete (Riverview Community Church)		
3.2	11-9-7B	Resolution accepting developer extension as complete (Lanmarque)		

Commissioner Koester's motion to approve the Consent Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 11-9-7C authorizing the surplus of District vehicles and miscellaneous tires. Commissioner Johnson's motion to approve seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously.

Resolution 11-9-7D authorizing amendment to HWDC Chapter 10.02 Design, Development and Construction, Section 10.02.22(2) – Board Approval Required and rescinding Resolution 04-11-3D. Commissioner Guite's motion to approve seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously.



Highline Water District Regular Meeting Minutes September 7, 2011

5. RESOLUTIONS/MOTIONS

Resolution 11-9-7E authorizing agreement with Puget Sound Energy to provide power to the McMicken Heights Treatment Plant. Commissioner Koester's motion to approve seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously.

Motion 11-9-7(1) to cancel the District's 9/27/11 Board Workshop meeting due to scheduling conflict with the WASWD Fall Conference. Commissioner Koester's motion to approve seconded by Commissioner Quong Vermeire. After discussion, the motion carried unanimously.

Motion 11-9-7(2) to enter into a Purchase/Sales Agreement with Lakhani Enterprises to purchase real property located at 3767 S. 164th Street, SeaTac, WA 98188, for the amount of \$85,000.00 plus closing costs by 12:00 p.m. September 21, 2011 with the provision that the title be cleared of all encumbrances by the owner. Commissioner Johnson's motion to approve seconded by Commissioner Koester. After discussion, the motion carried 3 to 1 with Commissioner Quong-Vermeire opposing.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ Public Works Trust Fund (PWTF) Loan Application – Project 13-1 Angle Lake Water Main Replacement – Jeremy informed the Board that the District made the first list for funding from the PWTF providing the state legislature authorizes funding.
- ◆ SPU Response Letter of 8/25/11 regarding Highline Purchasing Water from Lakehaven Utility District (LUD) - Ray Hoffman, SPU Director, stated in his letter that no approval from SPU for purchasing water from LUD was necessary. Mr. Hoffman requested that Matt Everett notify the Seattle Water Supply Operating Board (SOB) at the September 1, 2011 meeting of Highline's intent to reduce water purchases from Seattle.

Matt attended the 9/1/11 SOB meeting and informed the Board of the District's intent to reduce water purchases from Seattle.

On August 31, 2011, Matt and Jeremy met with John Bowman, General Manager, LUD, to discuss the status of the Green River filtration plant.

- ◆ 9/27/11 Board Workshop – Cancel or Reschedule? – Jeremy asked the Board for a motion whether to cancel or reschedule the workshop due to the scheduling conflict with the WASWD Fall Conference.

Action Taken: Reference Motion 11-9-7(1)

- ◆ Project 07-2 McMicken Heights Treatment Plant Security – Jeremy explained to the Board that Johnson Controls, Inc. (JCI) is the District's security integrator for the District's facilities. To follow up on the discussion of the May 24, 2011 Workshop meeting, Staff will bring two resolutions to the Board at the 9/21/11 meeting to authorize a professional services contract with JCI and an equipment purchasing contract for approximately \$175,000 which is included in the project budget.



Highline Water District Regular Meeting Minutes September 7, 2011

6. STAFF/COMMISSIONERS/ATTORNEY

- ◆ Project 06-1 Southcenter Pkwy Extension – Jeremy informed the Board that the additional cost for Scarsella Construction to install casing around the District's water main to protect the levy will be approximately \$35,000.

Jerry Guite

- ◆ Commissioner Guite commented on the letter in the board packet from a rate payer who was very happy with the service the crews provided. Commissioner Guite suggested that management buy pizza for all the staff.

7. EXECUTIVE SESSION - REAL ESTATE (PROPERTY ACQUISITION DISCUSSION)

Per RCW 42.30.110 (1)(b) - To consider the selection of a site or the acquisition of real estate by purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

President Guite convened an Executive Session at 9:43 am to discuss a proposed property acquisition. In attendance were Commissioners Guite, Johnson, Koester, Quong-Vermeire, and Jeremy DelMar, Engineering/Operations Manager and Mary Fossos, Project Coordinator, CIPs. The District's Engineer advised that the executive session would conclude in approximately 10 minutes. At 9:58 am, the executive session concluded and the open public meeting reconvened.

Action Taken: Reference Motion 11-9-7(2)

There being no further business of the District, President Guite concluded the meeting at 10:04 a.m.

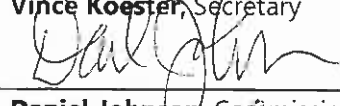
BOARD OF COMMISSIONERS



Gerald R. Guite, President



Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner