



## Highline Water District Regular Meeting Minutes July 6, 2011

<b>ATTENDEES</b>		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Eng/Ops Manager Debra Prior, Administrative Manager - Vac Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne  <b>VISITORS</b>
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

President Guite called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Commissioner Koester's motion to approve the Agenda as presented was seconded by Commissioner Johnson seconded the motion. The motion carried unanimously.

**3. CONSENT AGENDA**

**Minutes:** June 28, 2011 Workshop Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/12/11	14276 - 14316	\$ 125,976.46
Construction	09-075-3030	07/12/11	901289 - 901291	\$ 83,821.44

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	06/24/11	07/06/11	\$ 22,248.61
Direct Deposit - Payroll	09-075-0010	06/24/11	07/01/11	\$ 65,539.27
Dept of Retirement	09-075-0010	06/24/11	07/15/11	\$ 7,989.92
Dept of Retirement – Deferred Compensation	09-075-0010	06/24/11	07/01/11	\$ 2,958.00
HRA – VEBA	09-075-0010	06/24/11	07/01/11	\$ 1,993.50
Dept of Labor & Industries - Tax	09-075-0010	06/30/11	07/27/11	\$ 12,596.06

**CONSENT AGENDA RESOLUTIONS**

Item #	Resolution #	Description
NONE		

Commissioner Koester's motion to approve the Consent Agenda as presented was seconded by Commissioner Johnson seconded the motion. The motion carried unanimously.

**4. PUBLIC INPUT**

No members of the public attended the meeting.



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### 5. RESOLUTIONS/MOTIONS

Resolution 11-7-6A authorizing surplus of office equipment, field equipment and vehicles. Commissioner Koester's motion to approve seconded by Commissioner Johnson. After discussion, the motion carried unanimously.

Resolution 11-7-6B amending 2008 Comprehensive Water System Plan to add Project 13-1 Angle Lake Water Main Replacement and authorization to apply for Public Works Trust Fund Loan. Commissioner Koester's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

### 6. OTHER

#### Matt Everett

- ◆ Water Utilities of King County (WUKC) – A joint letter from water utilities will be sent to Bob Burns, Deputy Director, Dept. of Natural Resources and Parks, thanking him for his continued involvement regarding issues related to Water System Plan reviews. Matt asked the Board if they wanted Highline to be added to the letter. The Board agreed for Matt to sign the letter on behalf of the District.
- ◆ Seattle Water Supply System Operating Board 7/7/11 Draft Agenda – Matt will attend the meeting. The topics for discussion are: ▪ Operating Board By-Laws Review and Organizational Chart; ▪ King County Water System Plan Approval Process; ▪ 2010 Wholesale Financial True-Up Report and Approval; ▪ 2012-2014 Rate Proposal Update. Matt will update the Board at the 7/20/11 Board meeting.

#### Jeremy DelMar

- ◆ Leak @ S 272<sup>nd</sup> Street I-5 Off Ramp – District crews repaired a leak on an abandoned air-n-vac service line. Per the City of Kent, 100' feet of lane will need a 2" grind and overlay. District staff will prepare bid documents for the work. Staff will bring a resolution to the Board to award the contract at the July Workshop meeting.

#### Commissioner Kathleen Quong-Vermeire

- ◆ Kathleen requested that staff revisit the Mt. Rainier 1,000 gpm water right.



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There being no further business of the District, President Guite concluded the meeting at 9:43 a.m.

**BOARD OF COMMISSIONERS**

**Gerald R. Guite, President**

**Vince Koester, Secretary**

**Daniel Johnson, Commissioner**

**George Landon, Commissioner**

**Kathleen Quong-Vermeire, Commissioner**