



Highline Water District Regular Board Meeting Minutes June 15, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire AWWA Conf	HWD STAFF Matt Everett, General Mgr. AWWA Conf Jeremy DelMar, Eng/Ops Mgr. Debra Prior, Administrative Mgr. AWWA Conf Mary Fossos, Proj. Coordinator., CIPs Strikeouts indicate absence	HWD ATTORNEY(S) John Milne, Inslee Best Katherine Weber, Inslee Best VISITORS

1. CALL TO ORDER

President Guite called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Koester's motion to approve the Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

3. CONSENT AGENDA

Minutes: June 1, 2011 Regular Meeting					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	06/07/11	14189	- 14189	\$ 32,729.86
Maintenance	09-075-0010	06/16/11	14190	- 14191	\$ 24,499.09
Maintenance	09-075-0010	06/21/11	14192	- 14239	\$ 286,368.82
Construction	09-075-3030	06/21/11	901280	- 901286	\$ 146,603.41
Fund Name	Fund No.	Period Ending	EFT Transfer Date		AMOUNT
Payroll Tax	09-075-0010	06/10/11	06/22/11		\$ 21,812.79
Direct Deposit - Payroll	09-075-0010	06/10/11	06/17/11		\$ 64,484.63
Dept of Retirement	09-075-0010	06/10/11	07/15/11		\$ 7,965.74
Dept of Retirement – Deferred Compensation	09-075-0010	06/10/11	06/17/11		\$ 2,958.00
HRA – VEBA	09-075-0010	06/10/11	06/17/11		\$ 1,993.50

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
3.1	11-6-15A	Resolution accepting developer extension as complete (Kingdom Hall).

Commissioner Koester's motion to approve the Consent Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 11-6-15B authorizing developer extension agreement (International Plaza). Commissioner Koester's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

Resolution 11-6-15C authorizing the General Manager to enter into a Design & Construction Administration Contract #11-60-16 with Roth Hill, LLC, for Project 11-1 Star Lake Tank Interior Painting (Schedule A) and North Hill Tank Interior/Exterior Painting (Schedule B). Commissioner Koester's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

Resolution 11-6-15D commending employee (Carryn Frye) for five years of service. Commissioner Johnson's motion to approve seconded by Commissioner Koester. After discussion, the motion carried unanimously.

Resolution 11-6-15E canceling developer extension (Star Lake East). Commissioner Koester's motion to approve seconded by Commissioner Johnson. After discussion, the motion carried unanimously.

Resolution 11-6-15F authorizing developer extension agreement (Star Lake East – Schneider). Commissioner Koester's motion to approve seconded by Commissioner Johnson. After discussion, the motion carried unanimously.

Motion 11-6-15(1) rejecting the low bid proposal submitted by A1 Asphalt Paving, Inc. as non-responsive due to material irregularities, i.e., bid proposal not totaled, bonding capability not acknowledged on proposal, numerous math calculation errors and the contractor's license expired (referencing RCW 39.04.350(1)(a) which requires bidders to "at the time of bid submittal, have a certificate of registration in compliance with Chapter 18.27 RCW."). Commissioner Koester's motion to approve seconded by Commissioner Johnson. After discussion, the motion carried unanimously.

Resolution 11-6-15G authorizing maintenance contract #11-50-13 with Asphalt Patch Systems, Inc. for Small Site and Concrete Patching Repair Work. Commissioner Koester's motion to approve seconded by Commissioner Johnson. After discussion, the motion carried unanimously.



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6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ Jeremy received a call from a customer extending his sincere thanks to Steve McReynolds for his great customer service regarding his assistance with his pressure-reducing valve.

Jerry Guite

- ◆ President Guite attended the 6/8/11 WASWD Government Relations Committee meeting. The committee discussed franchise agreements between cities and special purpose districts. President Guite emailed Matt and Jeremy a copy of the franchise agreement between the City of Renton and Soos Creek Water & Sewer District for their review.

There being no further business of the District, President Guite concluded the meeting at 4:28 pm.

BOARD OF COMMISSIONERS



Gerald R. Guite, President



Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner