



Highline Water District Workshop Meeting Minutes May 24, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester (arrived @ 9:17 am) George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Eng/Ops Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne VISITORS

Strikeouts indicate absence

1. CALL TO ORDER

President Guite called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Johnson seconded the motion. The motion carried unanimously.

3. RESOLUTIONS/MOTIONS

Resolution 11-5-24A accepting developer extension as complete (O'Reilly Auto Parts). Commissioner Johnson's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

4. STORAGE SYSTEM UPDATE

Debbie reviewed the proposal from Washington State Correctional Industries and informed the Commissioners that the system will hold up to 847 boxes and will be adequate for the District's storage needs. The system will be delivered in approximately six weeks and will take two days to install. The storage system is within the approved budget allotted for this purchase.

5. JOHNSON CONTROLS , INC. (JCI) SECURITY IMPROVEMENTS

Jeremy discussed the status of the security improvements for the McMicken Heights Treatment Plant with the Board. JCI, the District's security integrator, will design, provide consulting services, and purchase the security equipment for the McMicken Heights Treatment Plant as a sole source purchase of these special facilities as allowed by RCW 39.04.280. The District will discuss a change order with McClure and Sons, Inc., (General Contractor for the treatment plant) for the installation of the security improvements. District staff confirmed with the District's legal counsel the applicability of the statute.

6. OTHER

Matt Everett

- ◆ King County Elections – Matt informed Commissioner Guite that if he intends to file for reelection on the Board, the King County Election Division will be accepting candidate filings for the General Election from June 6 through June 10, 2011.




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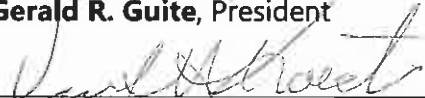
- Matt will be on vacation 5/26-5/27/11 and 5/31/11. Matt reminded the Board that the District will be closed on Monday, May 30, 2011, in observance of Memorial Day.

There being no further business of the District, President Guite concluded the meeting at 9:34 a.m.

BOARD OF COMMISSIONERS



Gerald R. Guite, President



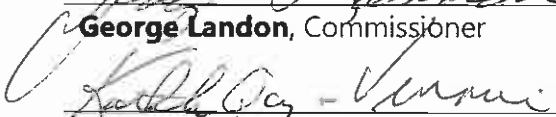
Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner