



Highline Water District Regular Board Meeting Minutes April 6, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Mgr. Jeremy DelMar, Eng/Ops Mgr. Debra Prior, Administrative Mgr. Mary Fossos, Proj. Coordinator., CIPs Strikeouts indicate absence	HWD ATTORNEY(S) John Milne VISITORS

1. CALL TO ORDER

President Guite called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented seconded by Commissioner Koester. The motion carried unanimously.

3. CONSENT AGENDA

Minutes: March 16, 2011 Regular Meeting; March 22, 2011 Workshop

Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	04/12/11	13942	- 13986	\$ 238,614.45
Construction	09-075-3030	04/12/11	901258	- 901259	\$ 1,086.59
Construction	09-075-3030	04/07/11	901260	-	\$ 3,776.14

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	03/18/11	03/23/11	\$ 20,821.24
Direct Deposit - Payroll	09-075-0010	03/18/11	03/23/11	\$ 60,587.60
Dept of Retirement	09-075-0010	03/18/11	04/15/11	\$ 7,681.09
Dept of Retirement – Deferred Compensation	09-075-0010	03/18/11	03/23/11	\$ 2,883.00
HRA – VEBA	09-075-0010	03/18/11	03/23/11	\$ 1,993.50
Dept of Labor & Industries-Tax	09-075-0010	03/31/11	04/27/11	\$ 11,307.71
Dept of Revenue – B&O Tax	09-075-0010	02/28/11	03/28/11	\$ 45,591.40

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
3.1	11-4-6A	Resolution accepting developer extension as complete (Viewpoint Apartments).

Commissioner Landon's motion to approve the Consent Agenda as presented seconded by Commissioner Koester. The motion carried unanimously.

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

No resolutions were presented to the Board.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ Project 07-2 McMicken Heights Treatment Plant – Jeremy gave a PowerPoint© presentation of the project to-date. Jeremy commented on the following items: (1) History of the Project; (2) Treatment Plant Features; (3) Capacities and Production; (4) Project Schedule; (5) Anticipated Project Costs; (6) Future Decisions / Actions by the Board.

Jeremy noted that there is a small vacant lot adjacent to the site that could be used as an access road to the treatment plant. The Board agreed for Matt and Jeremy to research purchasing the lot.

- ◆ Project 10-3 HWD HQ Roof Repair/Office Remodel – Jeremy said the remaining punch list items are the installation of the gutter overflows and the installation of the ladder in the new storage room.
- ◆ Project SW11-1 S 182nd St Water Main Replacement – Invitations to Bid sent to five (5) contractors from the Municipal Research Services Center (MRSC) Small Works Roster. The bid opening will be held at the District's headquarters on 4/14/11 at 2:00 pm.
- ◆ 16th Ave S Paving (Main Break Repair) – The District's contractor (Asphalt Patch Systems) will prepare the road on 4/7/11 and pave on 4/8/11.

Matt Everett

Matt commented on the following items from the 04/06/11 General Manager's Report:

- ◆ 4/6/11 Letter to Ray Hoffman, Director, SPU – Re: 2010 Algae Issues – The Board reviewed and signed the letter on behalf of the District which addressed the request for compensation for time and labor expended by District crews to clean clogged meter screens due to algae build-up.
- ◆ SPU 2012 Proposed Rate Increase – SPU will be ending the "old water – new water" 60 cent per ccf Growth charge to purveyors. SPU will increase water rates by approximately 8% to cover the lost revenue. Overall, SPU is proposing to increase water rates by 25 to 30 percent in 2012. Matt said he would attend the Seattle Operating Board meeting on 4/7/11 and report to the Board at a future meeting.



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- **HRA/VEBA** – The District received a positive response from Senator Maria Cantwell’s staff regarding the letter the District sent asking for support of the proposed legislation to allow remaining funds in an individual’s VEBA account to go to surviving heirs.

There being no further business of the District, President Guite concluded the meeting at 9:44 AM.

BOARD OF COMMISSIONERS



Gerald R. Guite, President



Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner