



Highline Water District Workshop Meeting Minutes April 26, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Dr. Appt. Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Eng/Ops Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Guite called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Johnson's motion to approve the Agenda as amended to correct misstated agenda item to 3.1. Commissioner Quong-Vermeire seconded the motion. The motion carried unanimously.

3. RESOLUTIONS/MOTIONS

Resolution 11-4-26A authorizing General Engineering Services Contract 11-50-12 with PACE Engineers, Inc. Commissioner Johnson's motion to approve seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously.

4. 2010 FINANCIALS – REPORT TO STATE AUDITOR

Debbie distributed the report to the Commissioners for their review and comments. The Commissioners will discuss at the 5/4/11 Board meeting.

5. 1ST QUARTER FINANCIALS – BUDGET VS ACTUAL

Debbie distributed the 2010 4th quarter report and the 2011 1st quarter report to the Commissioners for their review and comments. The Commissioners will discuss at the 5/4/11 Board meeting.

6. OTHER

Debbie Prior

- ◆ Debbie distributed travel advance checks for the WASWD Spring Conference to Commissioners' Guite, Johnson, Koester and Quong-Vermeire. Commissioner Guite also received a travel advance check for the PNWS-AWWA Conference in Boise, ID.



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There being no further business of the District, President Guite concluded the meeting at 10:02 a.m.

BOARD OF COMMISSIONERS

Gerald R. Guite, President

Vince Koester, Secretary

Daniel Johnson, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner