



Highline Water District Regular Board Meeting Minutes March 16, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester Vac George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Mgr. Jeremy DelMar, Eng/Ops Mgr. Debra Prior, Administrative Mgr. Mary Fossos, Proj. Coordinator., CIPs Strikeouts indicate absence	HWD ATTORNEY(S) John Milne VISITORS Marty Yellam, Local 32

1. CALL TO ORDER

President Guite called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

3. CONSENT AGENDA

Minutes: March 2, 2011 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	03/22/11	13876 - 13940	\$ 385,625.50
Maintenance	09-075-0010	03/18/11	13941 -	\$ 5,431.89
Construction	09-075-3030	03/22/11	901251 - 901256	\$ 22,618.09
Construction	09-075-3030	03/18/11	901257 -	\$ 143,095.61
Maintenance - Payroll	09-075-0010	03/11/11	302369 -	\$ 920.32

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	03/04/11	03/16/11	\$ 21,774.54
Direct Deposit - Payroll	09-075-0010	03/04/11	03/11/11	\$ 63,324.41
Dept of Retirement	09-075-0010	03/04/11	04/15/11	\$ 7,744.73
Dept of Retirement - Deferred Compensation	09-075-0010	03/04/11	03/11/11	\$ 2,883.00
HRA - VEBA	09-075-0010	03/04/11	03/11/11	\$ 1,993.50

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
NONE		

Commissioner Landon's motion to approve the Consent Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

4. PUBLIC INPUT

Marty Yellam, Local 32 Representative, attended the meeting but did not address the Board.

5. RESOLUTIONS/MOTIONS

- Resolution 11-3-16A authorizing the General Manager to enter into a Fire Hydrant Installation Agreement with King County Fire District No. 24. Commissioner Johnson's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.



Highline Water District Regular Board Meeting Minutes March 16, 2011

5. RESOLUTIONS/MOTIONS

- ◆ Resolution 11-3-16B authorizing the General Manager to enter into an agreement with Asphalt Patch Systems, Inc. for the 16th Avenue South Paving Project. Commissioner Johnson's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ 2011 Landscape Maintenance – Jeremy commented that Highline would like to partner with Midway Sewer District (MSD) for landscaping at the respective office facilities' and off-site facilities' for a better economy of scale. Management will discuss further with MSD and report to the Board at a future meeting.

Debbie Prior

- ◆ Pest Control - District changed pest control firm from AAA to Orkin. Orkin is currently working to eliminate mice and sugar ants in building.

Kathleen Quong-Vermeire

- ◆ WASWD Bylaws Committee Meeting (3/22/10) – Commissioner Quong-Vermeire stated that the committee would discuss proxy and absentee voting.
- ◆ WASWD Section IV Meeting (3/21/11 @ 7:00 pm) – Highline will host the March 21st meeting.

Matt Everett

Matt commented on the following items from the 03/16/11 General Manager's Report:


- ◆ HRA-VEBA – Matt received a copy of a letter that Soos Creek Water & Sewer District sent to Representative Dave Reichert asking for legislation to allow remaining funds in an individual's VEBA account to go to surviving heirs. The Board was in agreement for Matt to send a letter to Representative Adam Smith in support of the proposed legislation.
- ◆ The Waterline – Matt distributed a copy of the District's 2011 Spring/Summer customer newsletter to the Board.
- ◆ Matt informed the Board that the mayor of Normandy Park resigned due to health issues.
- ◆ City of SeaTac International Festival (June 25-26, 2011) – Matt informed the Board of the District's costs associated with participating in the festival. Due to the current economic climate, the Board did not want the District to participate in 2011.
- ◆ HWD 2010 Annual Report – Matt distributed a final copy of the annual report to the Board.
- ◆ Employee Jeff Laizure will return to light duty work on 3/28/11.



**Highline Water District
Regular Board Meeting Minutes
March 16, 2011**

There being no further business of the District, President Guite concluded the meeting at 4:46 PM.


BOARD OF COMMISSIONERS




Gerald R. Guite, President



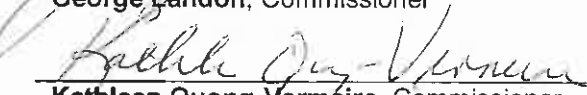
Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Verreire, Commissioner