



Highline Water District Regular Board Meeting Minutes January 19, 2011

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Mgr. Jeremy DelMar, Eng/Ops Mgr. Debra Prior, Administrative Mgr. Mary Fossos, Proj. Coordinator., CIPs Strikeouts indicate absence	HWD ATTORNEY(S) John Milne VISITORS Marty Yellam, Local 32 Dan Sleeth, HWD Employee

1. CALL TO ORDER

President Guite called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Johnson's motion to approve the Agenda as presented, seconded by Commissioner Landon. The motion carried unanimously.

3. CONSENT AGENDA

President Guite

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: January 5, 2011 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	01/12/11	13676 -	\$ 4,647.12
Maintenance	09-075-0010	01/25/11	13677 - 13735	\$ 286,279.32
Construction	09-075-3030	01/20/11	901236	\$ 76,360.24
Construction	09-075-3030	01/25/11	901237 - 901238	\$ 7,946.36
Maintenance - Payroll	09-075-0010	01/14/11	302348 -	\$ 570.04
Maintenance - Payroll	09-075-0010	01/21/11	302349 - 302367	\$ 5,534.13

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	01/07/11	01/19/11	\$ 27,034.66
Payroll Tax	09-075-0010	01/14/11	01/26/11	\$ 3,056.34
Direct Deposit - Payroll	09-075-0010	01/07/11	01/14/11	\$ 73,171.53
Dept of Retirement	09-075-0010	01/07/11	02/15/11	\$ 8,040.72
Dept of Retirement - Deferred Compensation	09-075-0010	01/07/11	01/14/11	\$ 3,253.00
HRA - VEBA	09-075-0010	01/07/11	01/14/11	\$ 1,993.50
Labor & Industries - Tax	09-075-0010	12/31/10	01/28/11	\$ 12,223.84

CONSENT AGENDA RESOLUTIONS

NONE



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Commissioner Johnson's motion to approve the Consent Agenda as presented, seconded by Commissioner Landon. The motion carried unanimously.

4. PUBLIC INPUT

Marty Yellam, Local 32 Business Representative, introduced himself to the Board and staff and stated he would be attending future Board meetings to learn how the District operates.

5. RESOLUTIONS/MOTIONS

- ◆ Motion 11-1-19(1) – Commissioner Johnson's motion to direct staff to create a policy to annually publish a press release announcing the new Board president and secretary to add a section entitled *Commissioners Corner* to the District's biannual newsletter *The Waterline*, seconded by Commissioner Landon. After discussion, the motion carried 3 to 1 with Commissioner Quong-Vermeire voting no and Commissioner Guite abstaining.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ Project 10-2 360 Zone PRVs & Orillia Rd Water Main Extension – The contractor began installing the 18" ductile iron water main on Orillia Rd between S 200th St & S 204th St.
- ◆ Project 10-3 HWD HQ Roof Repair & Office Remodel – The contractor is installing the waterproof membrane of the roof today and will install the metal sheeting by the end of the week (weather permitting).

Mudslide Damaged Home (2300 block of SW 172nd St, Burien, WA) – Southwest Suburban Sewer District (SWSSD) will install a sewer stub along the Indian Trail to serve two adjacent homes. Highline staff has worked with SWSSD to address engineering issues and will require a Hold Harmless Agreement from SWSSD. District staff will work with their legal counsel on the agreement. The Board was in support of this work.

Jerry Guite

- ◆ Cascade Water Alliance/Lacey Olympia Tumwater Tacoma Clean Water Alliance (LOTT) – Commissioner Guite attended the WASWD Government Relations Meeting and stated that he voted no regarding State House Bill 1332, which grants authority of a watershed management partnership to exercise powers of its forming governments, however, the majority of district members in attendance voted "yes."

Matt Everett

Matt commented on the following items from the 01/19/11 General Manager's Report:

- ◆ Modification to Fluoride Dosage per DOH Recommendation – The Federal Health and Human Services and EPA are recommending lowering the fluoride concentration added to drinking water for dental enhancement. Currently the EPA level for fluoride addition is 0.7 to 1.2 part per million (ppm). WA State DOH requires the fluoride addition level to be between 0.8 to 1.2 ppm. SPU has been adding 1.0 ppm of fluoride to its water provided to its wholesale and



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retail customers; therefore, Highline has also been adding 1.0-ppm fluoride to our Tyee Treatment Plant, because DOH requires Highline to match SPU's fluoride level.

SPU has now reduced fluoride addition to 0.8 ppm. Highline has also reduced its fluoride addition to 0.8 ppm at its Tyee Treatment Plant this week to match SPU's lower level. Once SPU has agreement from WA State DOH, they will reduce fluoride levels another tenth of a ppm to 0.7 ppm and Highline will match it.

The reason for EPA to lower the fluoride levels in water is because of the additional fluoride exposure people have in toothpastes, mouthwashes, etc. allowing for a lower level required in drinking water for people to get the amount necessary to reduce dental cavities and enhance dental health.

- ◆ SPU 2010 Water Quality - SPU Director, Ray Hoffman and Water Manager, Dave Hilmoe will give a presentation to the Board on March 22nd at 9:00 am. Mr. Hoffman and Mr. Hilmoe will present SPU's plans regarding management of the Cedar water supply to reduce cyclotella algae from Lake Youngs reaching Highline's and others' distribution systems. This presentation is in response to Highline's previous letter written to SPU explaining the District's additional labor and costs associated with SPU's algae clogging District meter screens during the Spring and early Summer seasons.
- ◆ Draft Press Release to Highline Times regarding Commissioner Guite being elected 2011 President – Matt polled the Commissioners regarding issuing a press release to the Highline Times. Reference Motion 11-1-19(1).
- ◆ Message to Legislators in the Legislative Districts Highline Serves regarding Public Works Trust Fund (PWTF) Loans – The Board was in agreement to direct Matt to write a letter on behalf of the Board of Commissioners to the state legislators to continue the PWTF low interest loans program to special purpose districts. Matt will provide a letter at a future Board meeting for the Board's review and approval.




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There being no further business of the District, President Guite concluded the meeting at 4:40 PM.

BOARD OF COMMISSIONERS



Gerald R. Guite, President




Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner