



Highline Water District Regular Board Meeting Minutes June 6, 2012

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering/Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Insee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented seconded by Commissioner Landon. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

Minutes:	May 22, 2012 Workshop Meeting				
WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Voucher Numbers	TOTAL AMOUNT	
Maintenance	09-075-0010	06/11/12	15373 - 15399	\$ 64,014.50	
Construction	09-075-0030	06/11/12	901386 - 901390	\$ 530,472.80	
Maintenance - Payroll	09-075-0010	06/01/12	302409	\$ 571.25	
ELECTRONIC TRANSFER FUNDS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	05/25/12	06/06/12	\$ 21,218.06	
Direct Deposit - Payroll (KC-PAY47)	09-075-0010	05/25/12	06/01/12	\$ 62,510.07	
Dept of Retirement	09-075-0010	05/25/12	06/15/12	\$ 9,817.78	
Dept of Retirement - Deferred Compensation	09-075-0010	05/25/12	06/01/12	\$ 2,768.00	
Health Equity (KC-BEN96)	09-075-0010	05/25/12	06/01/12	\$ 189.00	
HRA-VEBA (KC-BEN60)	09-075-0010	05/25/12	06/01/12	\$ 2,073.50	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
NONE					

Commissioner Guite's motion to approve the Consent Agenda as presented seconded by Commissioner Landon. The motion carried unanimously.



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4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

- 5.1 Resolution 12-6-6A authorizing purchase of a custom dump truck body. Commissioner Quong-Vermeire's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.
- 5.2 Motion 12-6-6(1) to cancel the 6/26/12 Board Workshop. Commissioner Quong-Vermeire's motion seconded by Commissioner Landon. After discussion, the motion carried unanimously. Reference Item 6.2.
- 5.3 Motion 12-6-6(2) authorizing the General Manager to hire RH2 Engineering, Inc. to do a Chlorination Feasibility Study of the Angle Lake and Des Moines Wells. Commissioner Landon's motion to approve seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously. Reference Item 6.3.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- 6.1 General Facility Charges and Local Facility Charges - Daryl Tapio, President of Olympic Development, has submitted three public records requests to the District (staff provided requested documents to Mr. Tapio) regarding the District's General Facility and Local Facility Charges. Mr. Tapio feels the charges are too expensive. Mr. Tapio has indicated that he may attend a future Board meeting to discuss his concerns. Staff will email a copy of the most recent rate study to the Board for their review.

Matt Everett

- 6.2 Cancel 6/26/12 Board Meeting? - Matt asked the Board to consider canceling the 6/26/12 Board Workshop due in part to the canceling of the Regular Board meeting of 7/4/12 (District Holiday) and scheduling a Special Meeting on 7/2/12. Matt said it was unnecessary to hold three consecutive weekly meetings.
Action Taken: Reference Motion 12-6-6(1).



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- 6.3 SeaTac Notice of Violation and HWD Appeal – Angle Lake Well Building – The District filed an appeal with the City of SeaTac and was granted a Stipulation and Order Staying Appeal for a period of five (5) months, which will provide District staff with sufficient time to analyze and potentially settle the issues raised by the Notice.

Matt asked the Board to authorize hiring RH2 Engineers, Inc. to conduct a Chlorination Feasibility Study for on-site generation in lieu of the current use of chlorine cylinders for the Angle Lake and Des Moines Wells. The estimate for the study is \$15,000. Action Taken: Reference Motion 12-6-6(2).

- 6.4 General Manager Vacation – Matt reminded the Board that he would be on vacation the week of June 25 – 29, 2012.

There being no further business of the District, President Koester concluded the meeting at 9:26 AM.

BOARD OF COMMISSIONERS



Vince Koester, President



Daniel Johnson, Secretary



Gerald R. Gujte, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner