



Highline Water District Regular Board Meeting Minutes May 2, 2012

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager @ PNWS-AWWA Conf Jeremy DelMar, Engineering/Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs Strikeouts indicate absence	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

Minutes: April 24, 2012 Workshop Meeting

WARRANTS

Fund Name	Fund No.	Scheduled Payment Date	Voucher Numbers	TOTAL AMOUNT
Maintenance	09-075-0010	05/07/12	15275 - 15297	\$ 28,311.53
Construction	09-075-0030	05/07/12	901380	\$ 1,784.00
Maintenance - Payroll	09-075-0010	05/04/12	302408	\$ 746.41

ELECTRONIC TRANSFER FUNDS

Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	04/27/12	05/09/12	\$ 21,636.99
Direct Deposit - Payroll (KC-PAY47)	09-075-0010	04/27/12	05/04/12	\$ 63,458.46
Dept of Retirement	09-075-0010	04/27/12	05/15/12	\$ 9,933.78
Dept of Retirement - Deferred Compensation	09-075-0010	04/27/12	05/04/12	\$ 2,768.00
Health Equity (KC-BEN96)	09-075-0010	04/27/12	05/04/12	\$ 189.00
HRA-VEBA (KC-BEN60)	09-075-0010	04/27/12	05/04/12	\$ 2,073.50

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
NONE		

Commissioner Guite's motion to approve the Consent Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.



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4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

- ◆ Resolution 12-5-2A authorizing the District to demolish and remove Pump Station #5 Building located at 1224 S 216th St, Des Moines, WA, and to write-off the remaining book value Commissioner Johnson's motion to approve, seconded by Commissioner Guite. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- ◆ PNWS-AWWA Conference – Yakima, WA (5/2-5/4/12) – Matt, Greg Wilson, and Dan Sleeth are attending the conference.
- ◆ Angle Lake Water Main Replacement – PWTF Status & Introductory Letter – The District received confirmation that its loan application was accepted for the construction of the project. The Board reviewed the letter that will be sent out to the residents on 5/7/12.
- ◆ 2014-2015 PWTF Loan Application – Per Board direction, the District applied for a \$5.5 million dollar loan to replace AC water main.
- ◆ Project 07-2 McMicken Heights Well & Treatment Plant – Jeremy informed the Board that the contractor has a crane on site to lift the filter vessel into place at 11:00 a.m. today. Commissioners' Quong-Vermeire and Guite plan to view the placement of the filter vessel.

Debbie Prior

- ◆ Book Value Write Off for Pump Station #5 Building Demolition – Debbie explained to the Board that in 1989, the pump station was rehabilitated (Project 89-1) and the staff at that time added another 50 years of depreciation to the asset.



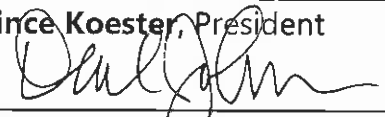
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There being no further business of the District, President Koester concluded the meeting at 9:23 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Daniel Johnson, Secretary



Gerald R. Guite, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner