



Highline Water District Regular Board Meeting Minutes April 4, 2012

ATTENDEES		
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Gerald R. Guite	Matt Everett, General Manager	John Milne, Insee-Best
Daniel Johnson	Jeremy DelMar, Engineering/Operations Mgr.	
Vince Koester	Debra Prior, Administrative Manager	
George Landon	Mary Fossos, Project Coordinator, CIPs	VISITORS
Kathleen Quong-Vermeire		
Strikeouts indicate absence		

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Johnson's motion to approve the Agenda as presented seconded by Commissioner Quong-Vermeire. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

Minutes: March 27, 2012 Workshop Meeting

WARRANTS				
Fund Name	Fund No.	Scheduled Payment Date	Voucher Numbers	TOTAL AMOUNT
Maintenance	09-075-0010	04/09/12	15165 - 15196	\$ 338,742.47
Construction	09-075-0030	04/09/12	901372	\$ 640.10
Maintenance - Payroll	09-075-0010	04/06/12	302407	\$ 833.98

ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	03/30/12	04/11/12	\$ 22,560.43
Direct Deposit - Payroll (KC-PAY47)	09-075-0010	03/30/12	04/06/12	\$ 66,385.37
Dept of Retirement	09-075-0010	03/30/12	04/13/12	\$ 10,500.89
Dept of Retirement - Deferred Compensation	09-075-0010	03/30/12	04/06/12	\$ 2,768.00
Health Equity (KC-BEN96)	09-075-0010	03/30/12	04/06/12	\$ 189.00
HRA-VEBA (KC-BEN60)	09-075-0010	03/30/12	04/06/12	\$ 2,073.50
Dept of Labor & Industries	09-075-0010	03/31/12	04/26/12	\$ 12,976.88

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
NONE		

Commissioner Johnson's motion to approve the Consent Agenda as presented seconded by Commissioner Quong-Vermeire. The motion carried unanimously.



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4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

- ◆ Resolution 12-4-4A awarding construction contract to S & K Painting for Project 11-1 A & B Star Lake Tank Interior/North Hill Tank Interior and Exterior Painting. Commissioner Landon's motion to approve seconded by Commissioner Quong-Vermeire. After discussion, the motion carried unanimously.

- ◆ Resolution 12-4-4B authorizing the General Manager to enter into an Interlocal Agreement with King County Water District #125 for an emergency intertie. Commissioner Johnson's motion to approve seconded by Commissioner Landon. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Debbie Prior

- ◆ Debbie distributed the travel advances to the Commissioners' attending the WASWD Spring Conference & Trade Show and asked the Commissioners to submit their travel recaps within 10 days after the conference.

Matt Everett

- ◆ Contract Award - Landscape Maintenance – Pump Stations/Tank Sites – The District received twelve (12) bids. The low bidder was Seattle Maintenance Solutions with a bid of \$7,588.35 for a seven-month contract. District staff will prepare the Notice of Award and contract documents for signatures.

- ◆ WASWD Email Request Regarding Public Works Trust Fund – WASWD sent an email to its members requesting the Boards' contact the state legislators to implore them to retain funding in the budget for public works projects.

Commissioner Kathleen Quong-Vermeire

- ◆ HWD Membership with WASWD – Kathleen stated her position that she wants Highline to discontinue its membership with WASWD due to the disrespectful and unprofessional treatment Highline received by Don Monfort, the former Interim Executive Director, relating to Highline's request to eliminate WASWD members paying dues (\$15,000 in 2011) for MRSC services, which for many water and sewer districts, is a redundant cost.

Commissioner Guite agreed with Kathleen and stated that the \$15,000 could be better spent.



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Commissioner Kathleen Quong-Vermeire

Commissioner George Landon countered by stating that the conferences WASWD offers and the assistance with legislative issues in Olympia is beneficial to its members.

Commissioner Vince Koester stated he was disappointed in Don Monfort's unprofessionalism but would like to wait until the end of 2012 before the Commissioners make a decision on Highline's membership in order to give the new Executive Director, Blair Burroughs, the opportunity to make the necessary changes to strengthen the organization. Commissioner Johnson concurred.

There being no further business of the District, President Koester concluded the meeting at 9:36 AM.

BOARD OF COMMISSIONERS



Vince Koester, President



Daniel Johnson, Secretary



Gerald R. Guite, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner