

Agenda Item No.: 5.5
Agenda Date: 12/18/24
Reviewed By: [Signature]

RE: Resolution waiving competitive bidding requirements of RCW 57.08.050 for purchase limited to a single source of supply and authorizing the General Manager or designee to purchase and execute the ESRI Small Utility Enterprise Agreement for updating, upgrading, and maintaining the District's Geographic Information System (GIS)

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>

FINANCIAL						
<i>Expenditures?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>Budgeted?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
		Amount: \$		<u>99,841.20</u>		
				Includes Tax		

ATTACHMENTS:

1. Resolution 24-12-18E w/Attachment 1

COMMENTS:

RCW 39.04.280(1)(a) authorizes the District to waive the competitive bidding process for purchases limited to a single source of supply.

ESRI is the sole-source provider for software and maintenance of ESRI Products, including ArcGIS, in the commercial, state, and local government marketplace.

District staff reviewed the quotation from ESRI and recommend approval of the Proposal.

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 24-12-18E

RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS OF RCW 57.08.050 FOR PURCHASE LIMITED TO A SINGLE SOURCE OF SUPPLY AND AUTHORIZING THE GENERAL MANAGER OR DESIGNEE TO PURCHASE AND EXECUTE THE ESRI SMALL UTILITY ENTERPRISE AGREEMENT FOR UPDATING, UPGRADING, AND MAINTAINING THE DISTRICT'S GEOGRAPHIC INFORMATION SYSTEM (GIS).

WHEREAS, Highline Water District ("District") owns and operates a public water system pursuant to Title 57 Revised Code of Washington ("RCW"), including water lines, wells, pump stations and reservoirs; and

WHEREAS, RCW 57.08.050(5) authorizes the Board of Commissioners to waive competitive bidding requirements for purchases if an exemption identified in RCW 39.04.280 applies to the purchase; and

WHEREAS, RCW 39.04.280(1)(a) authorizes the District to waive the competitive bidding process for purchases limited to a single source of supply; and

WHEREAS, the District currently owns and uses *ArcGIS*, a Geographic Information System (GIS) software that is manufactured and supported by Environmental Systems Research Institute, Inc. (ESRI); and

WHEREAS, ESRI is the sole-source provider for software and maintenance of ESRI products, including *ArcGIS*, in the commercial, state, and local government marketplace; and

WHEREAS, ESRI provides a packaged Small Utility Term Enterprise Agreement for software and support specifically designed for utilities, which provide a lower per unit cost for licensed software, reduces administrative and procurement expenses, includes maintenance services for all ESRI products under one agreement and provides flexibility to deploy software products when and where needed; and

WHEREAS, District staff reviewed the quotation from ESRI and recommend approval of the Proposal.

HIGHLINE WATER DISTRICT King County, Washington

RESOLUTION 24-12-18E

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Highline Water District, King County, Washington, as follows:

1. The competitive bidding requirements as set forth in RCW 57.08.050 are hereby waived, pursuant to the exemption of RCW 39.04.280(1)(a), and
2. The General Manager or designee is hereby authorized and directed to proceed with the purchases as identified in Attachment 1.
3. The General Manager and/or the District’s legal counsel are authorized to make minor changes to the contract if required.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held on the **18th** day of **December 2024**.

BOARD OF COMMISSIONERS

Signed by:

Kathleen Quong-Vermeire

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Kathleen Quong-Vermeire, President

DocuSigned by:

Polly Daigle

78F0B6D0748D4FD

Polly Daigle, Commissioner

Signed by:

Daniel Johnson

6E7D4CD7988F4C7

Daniel Johnson, Commissioner

DocuSigned by:

Vince Koester

382D4CB9A38F421

Vince Koester, Secretary

Signed by:

Todd Fultz

8728D379F2E446D

Todd Fultz, Commissioner