



HIGHLINE WATER DISTRICT Board Workshop Meeting Minutes October 22, 2024

ATTENDEES			(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)	
Polly Daigle	Jeremy DelMar, General Manager		
Todd Fultz - Remote	Anne Paige, Finance/Admin Manager	CONSULTANTS	
Daniel Johnson	Phil Hite, Operations Manager		
Vince Koester	Logan Wallace, Engineering Supervisor	GUESTS	
Kathleen Quong-Vermeire	Carryn Frye, EA/Contract Coordinator		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	October 16, 2024			
WARRANTS				
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount
Maintenance	09-075-0010	10/23/2024	30602 - 30607	\$ 7,255.16
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Direct Deposit – Payroll	09-075-0010	10/11/2024	10/18/2024	\$ 94,524.35
Payroll Tax	09-075-0010	10/11/2024	10/23/2024	\$ 36,239.27
Dept of Retirement	09-075-0010	10/11/2024	10/21/2024	\$ 21,458.76
Deferred Compensation	09-075-0010	10/11/2024	10/18/2024	\$ 7,388.67
HRA VEBA	09-075-0010	10/11/2024	10/18/2024	\$ 14,461.01
HSA Equity Account	09-075-0010	10/11/2024	10/18/2024	\$ 84.57
DSHS Division of Child Support	09-075-0010	10/11/2024	10/18/2024	\$ 469.25
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting in person or remotely.

5. RESOLUTIONS/MOTIONS

None



HIGHLINE WATER DISTRICT Board Workshop Meeting Minutes October 22, 2024

6. BOARD MEETING TOPICS FOR REMAINING MEETINGS OF THE YEAR

General Manager Jeremy DelMar provided the Board with a schedule of topics regarding the meetings for the remainder of the year. Topics include the budget, CIP and Goals for 2025. He mentioned that he will be out of the office for the 11/26/24 meeting and that Operations Manager Phillip Hite will serve in his place.

7. OTHER

City of Des Moines: DelMar met with incoming Des Moines Public Works Director yesterday. They discussed a variety of topics including future joint projects and priorities for the City. He also mentioned he will attend the City Council Meeting this Thursday for the discussion on the Water Utility Tax.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:21 a.m.

BOARD OF COMMISSIONERS

Signed by:

Kathleen Quong-Vermeire

46FCA32C4556410...

Kathleen Quong-Vermeire, President

Signed by:

Vince Koester

DA40A66826B5429...

Vince Koester, Secretary

DocuSigned by:

Polly Daigle

7BD0B8DD748D4ED...

Polly Daigle, Commissioner

Signed by:

Todd Fultz

8728D379F2E446D...

Todd Fultz, Commissioner

Signed by:

Daniel Johnson

8E7D4CD7083F4C7...

Daniel Johnson, Commissioner