



## HIGHLINE WATER DISTRICT Regular Board Meeting Minutes September 18, 2024

<b>ATTENDEES</b>		(Strikeouts indicate absence)
<b>COMMISSIONERS</b>	<b>HWD STAFF</b>	<b>HWD ATTORNEY(S)</b>
Polly Daigle	Jeremy DelMar, General Manager	
Todd Fultz	Anne Paige, Finance/Admin Manager	<b>CONSULTANTS</b>
Daniel Johnson	Phillip Hite, Operations Manager	
Vince Koester	Logan Wallace, Engineering Supervisor	<b>GUESTS</b>
Kathleen Quong-Vermeire	Carryn Frye, EA/Contract Coordinator	

**1. CALL TO ORDER**

President Quong-Vermeire called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b> September 4, 2024				
<b>WARRANTS</b>				
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount
Maintenance	09-075-0010	09/11/2024	240912 - 240913	\$ 48,996.79
Maintenance	09-075-0010	09/04/2024	30449 - 30451	\$ 51,419.61
Maintenance	09-075-0010	09/18/2024	30452 - 30452	\$ 584.35
Maintenance	09-075-0010	09/18/2024	30453 - 30503	\$ 239,491.51
Maintenance	09-075-0010	09/25/2024	30504 - 30506	\$ 849,927.90
Construction	09-075-3030	09/18/2024	902799 - 902800	\$ 324,041.56
Construction	09-075-3030	09/25/2024	902801 - 902803	\$ 47,385.72
<b>ELECTRONIC FUNDS TRANSFER</b>				
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Direct Deposit – Payroll	09-075-0010	08/30/2024	09/06/2024	\$ 95,132.53
Payroll Tax	09-075-0010	08/30/2024	09/11/2024	\$ 36,397.50
Dept of Retirement	09-075-0010	08/30/2024	09/09/2024	\$ 21,115.85
Deferred Compensation	09-075-0010	08/30/2024	09/06/2024	\$ 7,188.67
HRA VEBA	09-075-0010	08/30/2024	09/06/2024	\$ 14,825.16
<b>CONSENT AGENDA RESOLUTIONS</b>				
Item #	Resolution #	Description		
N/A				

**4. PUBLIC INPUT**

No members of the public attended the meeting in person or remotely.



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### 5. RESOLUTIONS/MOTIONS

Resolution 24-9-18A authorizing Change Order #1 to Contract #23-50-11 with AA Asphaltting, LLC for asphalt and concrete restoration services. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 24-9-18(1) duly made and seconded directing the General Manager to opt out of the PFAS Class Action Settlements with Tyco Fire Products, LP and BASF Corporation and further authorizing Marten Law LLP to act as agent and represent the District for any necessary documentation for the opt out. After discussion, the motion carried unanimously. Reference Item No. 6.6.

### 6. STAFF/COMMISSIONERS/ATTORNEY

#### Logan Wallace

- 6.1 SR509 Veteran's Drive Tunnel – Engineering Supervisor Logan Wallace informed the Board that work was supposed to begin in October and is being delayed. Work is planned to begin before the end of this year.

#### Phillip Hite

- 6.2 Water Main Replacement on S 168<sup>th</sup> St – Operations Manager Phillip Hite informed the Board that the crew will be completing the water main work this week.
- 6.3 Lead and Copper Rule – Hite updated the Board that the crew has finished potholing. He will send the findings to the Department of Health prior to the October 16<sup>th</sup> due date. To date, we have not found any lead service lines. Hite will do a presentation for the Board at the next meeting.

#### Anne Paige

- 6.4 WA State Auditor – Trust but Verify: A guide for elected officials & appointed boards to prevent fraud – Finance/Administrative Manager Anne Paige mentioned to the Board that a document from the State Auditor's Office is attached to the Manager's Report. She stated it was full of useful information for their reference.

#### Jeremy DelMar

- 6.5 Port of Seattle/Tyee Update – General Manager Jeremy DelMar informed the Board that he received the signed settlement agreement yesterday.
- 6.6 PFAS Class Action Lawsuit Tyco Fire Products/BASF – DelMar briefed the Board on the pros and cons of opting in/out of the settlement and asked the Board how they would like to proceed. The Commissioners agreed to opt out. Reference Item 5, Motion 24-9-18(1).
- 6.7 Seattle Public Utilities/Cascade Water Alliance - Contract Negotiations – DelMar updated the Board as to the status of negotiations and the recent letter sent to Cascade by the City of Seattle.



# HIGHLINE WATER DISTRICT Regular Board Meeting Minutes September 18, 2024

There being no further business, President Quong-Vermeire concluded the meeting at 9:31a.m.

## BOARD OF COMMISSIONERS

Signed by:

*Kathleen Quong-Vermeire*  
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**Kathleen Quong-Vermeire**, President

DocuSigned by:

*Vince Roester*  
382D4CB9A38F421...  
**Vince Roester**, Secretary

DocuSigned by:

*Polly Daigle*  
7BD0B8DD748D4ED...  
**Polly Daigle**, Commissioner

Signed by:

*Todd Fultz*  
8728D379F2E446D...  
**Todd Fultz**, Commissioner

Signed by:

*Daniel Johnson*  
6E7D4CD7088F4C7...  
**Daniel Johnson**, Commissioner